

Elk Grove Historical Society Board of Directors Meeting Minutes

February 11, 2018

Meeting called to order at 3:03 PM by 1st Vice President Tim Knox, quorum verified.

Board Members Present: 1st VP Tim Knox, 2nd VP Dennis Buscher, Corresponding Secretary Cindy Mahon, Treasurer Jeanette Lawson, Recording Secretary Ken Miller, Webmaster, Louis Silveira and Facilities Director John Ross. President Bryce Tanner and Rhoads School Board Director Roberta were excused absences. Members @ meeting: Jim Entrican, Annaclare Entrican, Mary Bulford, Pam Phelps, Sally Bergen, Steve Mooney and Susan Hernandez.

Approval of Agenda: **Motion** by Dennis Buscher and second by Jeanette Lawson to adopt the amended Agenda. **Motion passed.** Two items were added to the agenda: Lyons Real Estate Grant and John Hess Road Clean-up request.

Historic Podcast: Podcast about Mary Beatrice Smith (Mix) was played. She lived on Elm and Elk Grove Blvd. She attended UC Berkley as a student and anthropology major. She set a trend for women in the workforce.

Approval of Minutes: **Motion** to approve January 14, 2018 Minutes as submitted was made by Ken Miller and seconded by Dennis Buscher. **Motion passed.**

Public Comment: None. However, Louie Silveira suggested that we seek to purchase books from the Florin Historical Society about the Florin area to sell in the gift shop.

Presentations: None.

Appointments: None

Treasurer's Report: Jeanette Lawson reported that our Budget was down \$6,000 from last month from expenses. We paid Pressi \$2,625 for his work on plans and \$2,300 for our first shipping container that was a \$300 discount.

Bills to be paid were (1) **\$420.00 for a check** to send donations collected during Old Fashion Christmas to Chicks-in- Crisis. (2) **A check for \$443.04** to Sally Bergen for printing Policies and Procedures distributed at Annual Workshop. Discussion was to avoid such expenses in the future and bring it to the Board prior to printing to allow possible cost savings. (3) **A check for \$359.88** to Louie Silveira for Go Daddy the Annual Expense for service. Discussion about security and store costs of \$800 to \$900 per year ensued. Jeanette does not like intuit, she likes Strike. It has all in one deposit, as it does not charge 30 times, if there are 30 charges. There is no point of sale fees for purchases, just a percent of each sale. The store is attached to our domain. Pay Point

should not cost the Historical Society anything. Go Daddy is our website server.

ACTION: Jim and Louie are to investigate purchasing the square. We have \$26,000 in our General Operating Account and only \$5,000 in our Restoration Account. (4) Jeanette recommends that **we transfer \$20,000 from the General Fund to the General Restoration Account.** FYI, the Spring Tea net profit goes to the Operating Account.

A call for motions was made. **(1) A Motion** was made by Dennis Buscher and seconded by Cindy Mahon to pay the Chicks-in- Crisis donation of \$420.00. **Motion passed.**

(2) A Motion was made to pay Sally Bergen \$443.04 for P& P printing by Dennis Buscher and seconded by Jeanette Lawson. **Motion passed.**

(3) A Motion was made by Ken Miller and seconded by Dennis Buscher to pay the Go Daddy Bill of \$359.88. **Motions passed.**

(4) A Motion was made by Dennis Buscher and seconded by Cindy Mahon to transfer \$20,000 from the General Operating Fund of \$26,000 to the General Restoration Account of \$5,000. **Motion passed.**

Discussion on W-9 Federal Tax Form was held. Individual contractors must file a form. This includes our docents because everything over \$600 must be reported to the IRS. We will not be able to pay our Rhoads School Docents or contractors until we have their copy on file. This applies to a business name or individual name. This applies to any payment for services rendered. People who rent our facilities, like weddings, pay for services like catering,

Rhoads School Report: Windows are now scheduled to be repaired about June 1, 2019. One window will be done first for approval, then the rest will be repaired. Docents will now select their own work days and school preferences. The Migration Map of settlers coming to California from the west that was on the wall at the Rhoads School was too new. There was one in the basement. We have diplomas not logged in along with many other items. We are switching the Louis & Clark Books to another area in the basement. Louie and Mr. Tanasky will get started. On February 7th, 2019, the CSD staff visited the Rhoads School and had a meeting at the museum. The next Rhoads School Board Meeting is April 1 at Mike's Diner. Annual Clean-up at the school will be rescheduled.

CSD Update-Jim Luttrell: No report (Joshua Green will return after Basketball Season)

Facilities Manager Report: John Ross. Brands are all up on the Blacksmith Shop. Discussion on extending the deck on the kitchen wall where the handicap ramp is was discussed. This could possibly be done in steps or phases. It was suggested we do not have enough funding, as we may need \$400,000 to \$500,000 for the Reese School, if

we proceed. The Reese school foundation estimate came in from Craig. **ACTION:** John will report back next month on costs for patio repairs, extending and Reese School restoration cost estimates. A cement pad could be considered verses a wood deck?

Maintenance and landscape costs were too high at \$1,600. We are not pursuing that as a full service and will continue to take advantage of the CSD services. **ACTION:** Grass will be aerated, sprayed and seeded for March.

We received one 20-foot container instead of the 40-foot planned. It is full of Christmas items and Foulks House items. We should have a second container. The cost is \$2,359.50. We do have room for a second container next to the first one. A **Motion** was made by Dennis Buscher and seconded by Jeanette Lawson to purchase a second container. **Motion passed.**

Painting of windows can wait for now. The doors must be treated soon.

One bid was \$1,094 for 3 doors to be stripped and refinished. **A second bid** for painting was for \$1,000 for staining and \$4,500 for window painting. **A third bid** was for \$3,100 for painting windows and staining doors. Linden King is still considering a quote. It was discussed that the screen doors upstairs need replaced. We need an old fashion screen door on the front entry door. **A MOTION** was made by Dennis Buscher and seconded by Jeanette Lawson to have the 3 doors varnished for \$1,100 by Him and Her Painting. **Motion passed.**

Gutters were taken of John's report.

Unfinished (Old) Business:

Moving to the CSD Headquarters for General Session Meetings Ken Miller: On hold.

Early California Days -Ken Miller: After meeting with counsel, Michael Mahon, it was recommended to increase our Insurance Policy to \$2 Million Single Incident and \$4 Million Aggregate, as the current \$1 Million and \$2 Million amounts are old standard and do not cover current expectations. Discussion was held. **A MOTION** was made by Dennis Buscher and seconded by Cindy Mahon to contact our Insurance Agent and increase our Liability Coverage to \$2 Million Single Incident and \$4 Million Aggregate. **Motion Passed. Action:** Jim Entrican will take the lead on this.

Charity of the Month: We received \$20.00 as a donation from "A Gift From The Heart" Store.

New Business

Budget Preparation for Committees: Jeanette Lawson. Discussion was held on what a budget looks like for committee needs. The Early California Days Budget was

submitted and approved for \$13,260. The Old Fashion Christmas Budget will be submitted next month. It was identified that the Old Fashion Christmas netted \$6,000.

It was discussed that we may not need to print self-guided tour booklets, as we now have stands with information in each room. The stands can work for Christmas and 1st Saturdays. A **MOTION** was made by Dennis Buscher and seconded by Louie Silveira to approve \$400 to order 10 more stands. **Motion passed.**

Short Term and Long-Term Goals – Ken Miller: The goals and priorities need to be presented and adopted by the membership at the next General Session Meeting on February 20, 2019. Based on discussions on patio extension options and expenditures, we may need to modify the draft Goals created at the Annual Workshop. A **MOTION** was made by Ken Miller and seconded by Dennis Buscher to move the Reese School into Short Term priorities too, to determine what will be done this year regarding restoration. The discussion and motion also changed the training goal to just behind the Reese School goal and bumped other short-term goals down one or two places. **MOTION PASSED.**

John Hess Road Clean-up Volunteer Request. Looking for help on Franklin I-5 Area.

Committee Reports:

1st Saturday Tours-Susan Hernandez: Full crew is scheduled with new docents

Membership- Jim Entrican/Lorraine Croup: New members joined. Maria Sala; Laura and Matt, Megan & Caitlyn Laney

Events @ the Museum-Monica Ross: No Report

Lorraine's Historical Bus Tours-Cindy Mahon & Rosemarie Miller: Heading to Locke along the River on April 27. Cost is \$50. Choose 1 of 2 restaurants- self pay. Future ideas: McFarland Museum in Galt.

Newsletter- Louis Silveira: The Newsletters are ready to go. Printing next week.

Webmaster- Louis Silveira: Upcoming Events are listed on our site. Presentations are now included to draw interest. Requesting to consider changing the name of General Sessions to something else not sounding like a membership only event. Suggested "Monthly Presentations". Bios of speakers at the Early California Days are listed. Working on history of old towns of Locke and Florin.

Programs- Tim Knox: In February, David Stewart will speak on Farm Equipment created in Stockton and in March he will speak on the Miwok at the Presbyterian Church. Mark Davidson is scheduled to speak in April.

Spring Tea- Susan Hernandez: Ticket order forms were presented. Tickets are ready.

Gift Shop- No Report.

Grants: Need to revisit Lyons Real Estate Grant. Representative says we are eligible. Conflicting stories from contacts

Meeting adjourned at 5:32 pm