

Elk Grove Historical Society Board of Directors Meeting Minutes

March 11, 2019

Meeting called to order at 3:15 PM by 1st Vice President Tim Knox, quorum verified.

Board Members Present: 1st VP Tim Knox, 2nd VP Dennis Buscher, Corresponding Secretary Cindy Mahon, Treasurer Jeanette Lawson, Recording Secretary Ken Miller, Webmaster, Louis Silveira, Facilities Director John Ross and Rhoads School Board Director Roberta Tanner. President Bryce Tanner was excused absence. Members @ meeting: Jim Entrican, Annaclare Entrican, Mary Bulford, Pam Phelps, Rosemarie Miller, CSD Director Jim Luttrell and CSD Staff Mike Dopson.

Approval of Agenda: **Motion** by Dennis Buscher and second by Roberta Tanner to adopt the Agenda, as submitted. **Motion passed.**

Historic Podcast: Podcast about Ed Keema family was played. The family originally came from Prussia to Elk Grove. They settled in the area between 1842 and 1868.

Approval of Minutes: **Motion** to approve February 11, 2019 Minutes, as submitted, was made by Dennis Buscher and seconded by Jeanette Lawson. **Motion passed.**

Public Comment: None.

Presentations: None.

Appointments: None

Treasurer's Report: Jeanette Lawson reported that our Budget was down \$2,300 from last month for expenses. We paid for a second container to be placed next to the first container. Membership dues are being received, as notice was sent to our members. Last month \$20,000 was transferred from the General Operations Account to the Restoration Account.

Bills to be paid were **(1) \$266.14** for mailing membership notices to members. We are having a good return collecting dues. A **Motion** was made by Ken Miller and seconded by Cindy Mahon to pay the mailing bill. **Motion passed.**

Assistant Treasurer Susan Hernandez requests to step down in that assignment. Jim Entrican has expressed interest in holding the Assistant Treasurer position. **Motion** made by Dennis Buscher and seconded by Cindy Mahon, to nominate Jim Entrican to be the Assistant Treasurer and sign checks issued by El Dorado Savings Bank, as other officers are authorized to do so. However, the Assistant Treasurer cannot sign his/her own check for reimbursement. **Motion passed.**

Budgets for Big Day of Giving, Yard Sale, and Old Fashion Christmas will be approved next month.

Rhoads School Report:

Discussion on W-9 Federal Tax Form was held. Rhoads School docent instructors must complete the W-9 form prior to receiving payment. This includes our docents because everything over \$600 must be reported to the IRS. Harsh weather and a very sick homeschool teacher caused classes to be cancelled. Two classes were scheduled as make-up classes. It is difficult to get parent volunteers now, as fingerprinting is required. It often takes 8 to 10 weeks for fingerprinting. Waiting for fingerprinting can take several hours or more.

Windows are still scheduled to be repaired about June 1, 2019. One window will be done first for approval, then the rest will be repaired. A heater has been ordered for delivery April 19, 2019. It will be on a timer for automatic temperature control. A hand pump for water will be on display at the school – check the water. The next Rhoads School Board Meeting is April 1 at Mike's Diner. Annual Clean-up at the school will be rescheduled.

CSD Update-Jim Luttrell: CSD Staff Member Mike Dopson was introduced by Jim Luttrell. Jim confirmed the window replacement plan. A question about the wishing well was asked: Can it be re-connected? A question was asked about moving the fence boundary to include the wishing well was made. This could be an Eagle Scout Project per Jim Entrican. Joshua Green is the Acting General Manager at this time. **Action**
John Ross: Contact Joshua Green for both questions about fence move and the well question. CSD staff will move to the Old CSD Building on March 28th, as it will be open for business.

Facilities Manager Report: John Ross. Reese School: Greg Folster will determine an estimate for restoration purposes. He is taking care of other business currently. He has surgery next month. He hopes to get information soon. Dirt delivery for Quad area: We are waiting for dirt to be delivered after Early California Days. It will be put in the area behind the kitchen and the restrooms. It will be leveled and sod will be installed. Aeration of grass: Lauren w/CSD agreed to aerate the yards after Early California Days. We were given a bag of left-over grass seed from CSD. Flower planting: Flowers will be planted in April. No flowers are available now at Big Oak Nursery. The yard will be ready for Spring Tea.

Unfinished (Old) Business:

Short and Long-term Goals previously identified at the Workshop and modified last month at the February Board Meeting were adopted by the membership unanimously at the February General Session Meeting.

Room Decorator Issue/Conflict: It was identified that some items in the museum have been moved to other places after the decorators have finished getting the rooms ready

for tours. The Museum Room Decorating Coordinator and the Museum Room Care Coordinators have met and worked on this issue. Nothing is to be moved, removed or added without consultation with these persons and an agreement is reached.

It was identified to the Board that information within the new standing sign holders in each room is not accurate in all cases. Some items are not listed due to space on the single sheet of paper. Tent Cards can be made to supplement the information on the signs. Once Tent Cards are made, they should not be moved from one place to another. Louie can make tent cards or modify the standing signs, as needed.

Discussion continued about Christmas Decorating for next year. Tubs will continue to be used. Tubs are generally identified during take-down and will be stored in the Storage Shed. Decorators need the latitude to take down items from their assigned room prior to holiday decorating. Re-cycling items from one year to the next is good to offer a different view from year to year. This will be discussed in a committee meeting at a later date. Rosemarie Miller, Cindy Mahon and Pam Phelps are sharing the duties of chair for the Old Fashion Christmas.

Early California Days -Ken Miller: A **motion was made** by Ken Miller and a second made by Cindy Mahon that any net profit earned by the Early California Days Event would be distributed as follows: 90% Restoration Account and 10% Rhoads School Account. It was clarified that any negative income would not affect existing funds in the Rhoads School Account. **Motion Passed.**

New Business

Ladies Parlor Drapes. Cindy and Rosemarie reported that the drapes for the Ladies Parlor were purchased and will be installed soon.

Scheduling Museum Events: It was suggested that we honor our Wedding Event Agreement and other events, as written. We should not have members come in free with outside groups. It was identified that Monica has the ability to set a price for an event that is deemed reasonable. It was also stated that the outside of the museum is generally for an informal venue. However, the inside of the museum can be impacted by the event. The current request pending by one of our members was deferred to Monica Ross. She has the ability to bring the item back to the Board, if and when she believes a Board decision is required. There will be further discussion at a future Board Meeting to explore minor events and costs (i.e.: pizza lunch meeting outside)

Emergency Email Votes Taken in March: **Two email votes** were held by the President Bryce Tanner.

The first vote was to purchase one more fire-resistant tent/canopy. The tent needed to be ordered before the next Board Meeting in April, to take advantage of cost and delivery of the item. The vote passed with all Board Members voting yes. There were no votes against the purchase. There were no abstentions.

The second email vote was to support an application to the CSD requesting to have the 2nd Annual Early California Days Event in 2020. The vote was necessary to prepare and meet filing dates set by the CSD for all Community Support Application Grants.

The vote passed with the following tally: 8 yes votes with most Board members

wanting to see the financial paperwork pertaining to the 1st Early California Days Event. There was one Abstention because the financial paperwork for the 1st Event was not available at the time of the vote.

Committee Reports:

Early California Days: The Event is scheduled to be held as planned. Weather could impact the expected attendance. Crews have been designated for set-up and work assignments. Radios have been ordered. Looking for help in all areas.

Lorraine's Historical Bus Tours: The next trip to Locke is Saturday April 27, 2019. Cost is \$50. Choose 1 of 2 restaurants- self pay. Future ideas: McFarland Museum in Galt. A Robo Call is set for an announcement on April 10.

Old Fashion Christmas: Budget will be presented next month (April).

1st Saturday Tours-Susan Hernandez: No Report

Membership- Jim Entrican/Lorraine Croup: Membership Dues Notices have been mailed to members. We received two life time membership for \$400.00. After checking, Lara Lainey is not a Life Time Member.

Events @ the Museum-Monica Ross: Discussed under New Business.

Newsletter- Louis Silveira: Next month the Newsletters will go out in the third week because the Big Day of Giving is the 2nd of May. The Spring Tea is on May 11. Bulk **Mailing Permit expires April 20, 2019.** Cost is \$235. Sending out 3 Bulk mailings costs \$355 to \$400. Regular mail costs for 3 times costs \$330. Only 75 Newsletters get mailed, as the rest are sent by email. **This should be placed on the next Agenda.**

Webmaster- Louis Silveira: Early California Days information is updated on the Website. Lorraine Croup will be our May 20th Speaker – River Delta history and Toby Johnson. Louie added two more subjects to the "HISTORY TOPIC" area: Cow/Cattle Palace Auction Yard and Movie Theatres. April 18 is the cut-off for the Newsletter.

Programs- Tim Knox: David Stewart will speak in March on the Miwok at the Presbyterian Church. Mark Davidson is scheduled to speak on April 15. Lorraine Croup speaks on May 20th

Spring Tea- Susan Hernandez: No Report.

Gift Shop- No Report. There is a possibility of getting more books that are pamphlets.

Announcements

Membership Meetings: 6:30 pm, Presbyterian Church, 3rd Monday (3/18, 4/15, 5/20)

Museum and Rhoads School Tours: 12-4pm, First Saturdays (4/6, 5/4, 6/1)

Board Meetings: 3 pm, Second Mondays (4/8, 5/13, 6/10)

Early California Days Event: Elk Grove Park, March 23-24, 2019

Lorraine's Historical Bus Trips: To Locke, April 27, 2019, 9:00 am loading passengers.

Spring Tea: May 11, 2019 @ 11:00 am

Yard Sale: June 14-16th

Meeting adjourned at 5:03 pm