

Elk Grove Historical Society Board of Directors Meeting Minutes

April 8, 2019

Meeting called to order at 3:05 PM by President Bryce Tanner, quorum verified.

Board Members Present: President Bryce Tanner, 1st VP Tim Knox, 2nd VP Dennis Buscher, Corresponding Secretary Cindy Mahon, Recording Secretary Ken Miller, Webmaster, Louis Silveira, Facilities Director John Ross and Rhoads School Board Director Roberta Tanner. Jeanette Lawson was excused absence. Members @ meeting: Jim Entrican, Annaclare Entrican, Mary Bulford, Pam Phelps, Rosemarie Miller, CSD Director Jim Luttrell.

Approval of Agenda: Two items were added to the agenda: Bulk Mailing Permit and Lyons RE Grant \$5,000. **Motion** by Dennis Buscher and second by Tim Knox to adopt the Agenda, as amended. **Motion passed.**

Historic Podcast: Podcast was not played. They will not be played due to current access to new recordings and the length of podcasts.

Approval of Minutes: **Motion** to approve March 11, 2019 Minutes, as submitted, was made by Dennis Buscher and seconded by Tim Knox. **Motion** passed. For the minutes, an **email vote** was held to apply for 2020 Early California Days grants. **Motion passed.** The vote was 8 yes, zero noes and one abstention pending a budget report on the event. There was an **email vote** on purchasing another 20 X 20 Tent. The **motion passed** unanimously.

Public Comment: None.

Presentations: None.

Appointments: None

Treasurer's Report: Dennis Buscher reported for Jeanette Lawson that our last year's insurance cost (2018) was \$5,707. This year's insurance costs are \$6,527. Our insurance coverage is \$1Million Officers, \$2 million liability each occurrence and \$4 million aggregate. Expenses to be paid were: \$291.45 Bryce Tanner for Planning Workshop; and \$1,050 to the City Planning Dept. for Foulks House; and \$6,527 for insurance. **Motion** made by Tim Knox and seconded by John Ross to pay the bills. **Motion Passed.**

Dennis answered a question about the Brown Family income. A daughter married into the Wightman Family. \$15,000 was donated last year. \$150,000 was donated for projects. The Brown Property was donated to the Historical Society as a rental. Jim Entrican is working on getting the property tax changed by splitting the lot eventually.

Then 1 parcel would be 2/3 of the existing property and would be vacant land. The second parcel would be 1/3 of the existing property with the house.

Dennis presented an approved Events Budget for seven events. The events are:

Early California Days	\$13,000 Income, \$4,446 Expenses, \$8,814 Net
Big Day of Giving	\$ 5,000 Income, \$ 300 Expenses, \$4,700 Net
Spring Tea	\$12,150 Income. \$4,590 Expenses, \$7,560 Net
Yard Sale	\$ 8,000 Income, \$1,000 Expenses, \$7,000 Net
Plow to Plate	\$15,500, Income, \$9,943 Expenses, \$5,557 Net
Black Tie & Santa	\$ 7,300 Income, \$1,700 Expenses, \$5,600 Net
Old Fashion Christmas	\$ 9,200 Income, \$6,450 Expenses, \$2,750 Net

Motion made to adopt the above budgets by Ken Miller. Second made by Tim Knox.

Motion Passed. The budget for Old Fashion Christmas may be reviewed for an update and approved next month, if desired.

Rhoads School Report:

During Early California Days 200 plus visitors visited Rhoads School on Sunday and 160 plus visited on Sunday. Thanks to John Ross for being a Firestarter and setting up the heater. Docents should not unplug the heater, as it is on a timer. Windows are still planned to be repaired the 1st week of June. Jim Entrican is working on a wishing well. June 10 is the Potluck at the School. A water pump has been set-up at the school. Fill the pail under the pump from the hose. Finger printing has been recommended, but not required.

CSD Update-Jim Luttrell: Jim said that Early California Days received good reports. Civil War Cannons will be at the McFarland Home with battles on April 13 and 14, 2019. CSD Building Grand Opening is set for April 25 at 5:00 pm

Facilities Manager Report: John Ross. Reese School: An email from the contractor Greg Folster estimated the Reese School would cost \$250,00 for the Foundation. It was recommended to disassemble and reuse good wood. Discussion was held about the value of the old unused wood, as it is a valuable commodity. It was suggested to put out a message on the website for 60 days that the Reese School would be taken down. After a 60-day period the controlled dismantling could begin, depending on funds and worker availability. Louie Silveira will contact Lance Armstrong for a news article to advise the public. The front of the Reese School will be saved, if possible, for later use. Wood can be used to side the storage containers. Louie will put this information in the next newsletter. The Board by consensus agreed to this plan. No motion was made.

Foulks House: Four contractors got back to John/Jim for information. One dropped out, then two dropped out. One bid came in for \$104,000 for the outside. An additional \$9,000 would be incurred, if all siding needs replaced. This does not include electrical. The contractor is to repair the floor on the bottom level in the kitchen. A ramp, porch, siding and windows are a part of the bid. \$88,000 is saved still toward the \$104,000.

There is \$22,000 in the General Restoration Account. **Motion** was made by Dennis Buscher to accept the bid. Second was made by Tim Knox. **Motion passed.**

Shipping Containers: They are planned to be painted.

Door Staining on Museum: The work should begin in a couple of weeks.

Items for kids/adults to use at museum: \$400 would be required to make rope machines and gold panning items. One more water pump needed. Some items will take away from Early California Days and participants. **Motion:** Dennis Buscher.

Second by Cindy Mahon to make the purchases. Store items by the lean to. Use for 1st Saturday and Pinkerton picnic. **Motion passed.**

Back porch: to be repaired, not replaced.

Unfinished (Old) Business:

Event Scheduling: We should consider a limited Use Fee. This was denied in the past, but may be appropriate now. We must protect our artifacts and property. Consider \$125 for 2 -3 hours, for member use. Evaluate on a case by case basis. No staff required, just member. No take down of tents or other items would occur. Non-members would cost \$ \$150 for 2 hours up to 49 people outside. Board members should be present. Discussion on whether members could have a benefit in the pricing? It was deemed ok within 501 c 3 protocol. It was determined to reduce member cost to \$75.00 for 2-3 hours. **Motion** Dennis Buscher. Second by Tim Knox to lower the member rate to \$75.00. Non-Event: Outside expect 20 to 40 people and bring own tables. Set-up is not Historical Society obligation. Must be calendared in advance. 40 people requires a second museum person on site. Boy Scouts that are Eagle Scouts and improve our property through projects, may use the facility for awards outside. They do not have to pay a fee. It must be on the calendar. Tours are ok, if legitimate and will not be charged. **Motion** and second restated to have a fee of \$75.00 for non-events up to 4 hours for members. **Motion passed.**

Historical Society Non-Event Insurance: It was identified that Non-event insurance would be on our insurance. Event insurance (weddings, other) needs to have private insurance. Notify private insurance to add Historical Society, its officers and members as additional insured for a private rental.

Lyon's Real Estate Grant: Roberta and Dennis Buscher to meet with the company. FFA (statewide organization) and Historical Society are the only two applicants.

New Business

Spring Tea Tablecloths: The Tea is 80% sold out. There is a need for 70-inch white tablecloths. Cost is 30 @ \$200 total. **Motion by Dennis** and seconded by Cindy Mahon to purchase these tablecloths. **Motion Passed.**

Spring Tea and other event ATM Charges Needed: Again, discussion was held regarding the need for a device for credit card purchases online or at events. Square Pad Window is available at Sam's Club. It is Touch Screen for connectivity. The cost to purchase is low. They are needed before the Spring Tea, Yard Sale and Old Fashion Christmas. Susan Saner and Jim Entrican will explore and recommend a purchase.

Need to consider purchasing own carafes and more coffee pots in the future.

Committee Reports:

Early California Days: Ken Miller. See Staff Report 4-18 19. The Goal to bring an educational "Living History Event" to Elk Grove was successful. There were 2,016 people at the event over both days. 267 people visited the Museum and 290 visited Rhoads School. A Total of 1,735 visitors/spectators came to the event. There were 278 participants with 164 not from Elk Grove. The estimated Net Profit Range was between \$1,702.99 and \$2,452.99 depending on final reconciliation with CSD.

Recommendations: Plan for a 2nd Annual ECD Event; Apply for Community Services Program grants; Reserve entire park, if possible; Request baseball diamonds closed; Watch for City Grant approval on April 24; Avoid moving the event to museum (parking lot too small for volunteers and participants; too hard to collect fees, too close to homes, denied once before; and look for a drier month, however, March 27=29, 2020 is open for Mormon Battalion. Ken Miller met with Joshua Green about the event.

Lorraine's Historical Bus Tours: Rosemarie Miller/Cindy Mahon. The next trip to Locke is Saturday April 27, 2019. Cost is \$50. Choose 1 of 2 restaurants- self pay. A special presentation of photos of Locke in the 1970s will be open. Future ideas: McFarland Museum in Galt. A Robo Call is set for an announcement on April 10. We have 27 people paid to date.

Old Fashion Christmas: Cindy Mahon/Rosemarie Miller. Budget can be available for review next month (May), if requested by the committee.

1st Saturday Tours: Susan Hernandez. Docent Training. Susan Hernandez volunteered to provide training. This is to be done by September/August. Members need to step-up to train. Board Members agreed to train. A Junior Docent training will be provided later.

Membership- Jim Entrican/Lorraine Croup: Membership Dues have not been paid as follows: 19 from 2016, 53 from 2017 and 23 for 2018. One member became a Life Time Member, Carol Davis. Members over 80 do not have to pay dues (Senior Plus Rate).

Events @ the Museum-Monica Ross: **Ice Cream Social 1st Saturday** will be held June 1 only (Yard sale collections that day too). Charge will be \$5.00 for Children and \$2.00 for adults. There will be kid's events: Fake hairspray, Face painting, activities and ice cream, plus house tour. Need to add signage for this event.

Newsletter- Louis Silveira: This month the Newsletters will mailed out early Monday April 22 to give members time to prepare for the Big Day of Giving May 2 and The Spring Tea on May 11. Louie is asking how often should he use our Society member list to send messages to members? Looking for Guidelines. An email blast was sent out about the Yard Sale. Then it was in the March/April Newsletter, scheduled for the May/June Newsletter, on our website, fliers are being distributed and it is in the Citizen

Bulk Mailing Permit expires April 20, 2019. Cost is \$235. Sending out 3 Bulk mailings costs \$355 to \$400. Regular mail costs for 3 times costs \$330. Only 75

Newsletters get mailed, as the rest are sent by email. **Action Jeanette Lawson: We will continue 1 more year. Then evaluate once again.**

Webmaster- Louis Silveira: **Early California Days** has been added to the PHOTO GALLERY. **BRANDS** have been added to HISTORY TOPICS. History was written for the Blacksmith shop and Brand Wall. Organizing Ellen Rosa boxes.

Big Day of Giving: Dennis Buscher. May 2 at the Museum from 10:00 am until 3:00 pm. We will move to Project Ride at 3 until it closes. Need help with bringing food items.

Programs: Tim Knox: Mark Davidson will be our Speaker in April on the Cattle Empire and land Grants. Lorraine Croup will be our speaker on May 20th – River Delta history and Toby Johnson. Dennis Buscher will be our Speaker in June – “The Russian/German Settlers in Elk Grove and Franklin.

Gift Shop- Julie Deavers/Sue Saner. There is a need for an adding machine.

Communications

Dan Mason, Sac River Cats Fundraiser; 4/10; 11:30 am

Announcements

Membership Meetings: 6:30 pm, Presbyterian Church, 3rd Monday (4/15,5/20)

Museum and Rhoads School Tours: 12-4pm, First Saturdays (5/4, 6/1)

Board Meetings: 3 pm, Second Mondays (5/13, 6/10)

Big Day of Giving: 5/2, 10-3 pm, Museum

Lorraine’s Historical Bus Tours: To Locke, 4/27/19, 9:00 am loading, museum.

Spring Tea: May 11, 2019 @ 11:00 am, Heritage Park

Annual Yard Sale: June 14-16th, Heritage Park

Meeting adjourned at 5:43 pm