

MINUTES OF THE BOARD MEETING
September 25, 2006

Meeting called to order by President Anita Peters at 3:59 p.m.

Members present: Grace Zraggen, Lucille Christesen, Sandra Murray Silva, Lorraine Croup, Elaine Wright, Joe Fabel, Dennis Buscher, Anita Peters, Jeanette Lawson, Carmel Silva, Frances Fite.

Guests present: Jon Colton, Stuart Reed, Marsha Reed, Sara Johnson.

Minutes were approved as written.

Treasurer's Report:

Unencumbered Funds – General Operating Fund	2,720.27
Building Maintenance Fund	843.36
Misc. Savings	2,763.25
Memorials	805.00
Total	7,131.88

Encumbered Funds	Rhoads School Fund	424.73
	Rhoads School Scholarship	109.30
	Generations Operating Fund	892.42
	Museum Store	2,072.24
	Grant Funds	0.00
	Grace Brown Memorial	10,174.07
	Luttig Memorial	1,255.00
	Lamp Fund	453.00
	Pledge Drive – Foulks & Reese	59,945.92
	Total	73,326.68

Total Funds	80,458.56
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Yard Sale –Receipts –	3,627.
Expected Costs	
Advertising	140
Expected Net -	3,487

First Business

Front Porch Repair -

Eagle Scout Candidate Stuart Reed, Scout Troop 288, outlined his proposal for re-doing the front porch of the hotel. This will include repair of

concrete foundation cracks, power washing, caulking, sanding of wood surfaces, sealing, painting, etc. Sandra Murray Silva moved, Carmel Silva seconded, that we accept Stuart Reed's proposal for refurbishing the front porch. [Approved.](#)

1941 Chevrolet -

Jon Colton spoke about the 1941 Chevy belonging to the Historical Society that was accidentally sold at auction at the Amundson estate auction on September 9. The family did not know the true ownership of the vehicle. This and other vehicles were sold without possession of the pink slips, which they were not able to locate. Jon proposed making a donation to the society of the \$900 sale price received. Lucille Christesen moved, Camel Silva seconded, that the society give the pink slip to Joyce Amundson so that the sale can be finalized. [Approved.](#) A letter will be sent with the pink slip to Joyce Amundson, regretting the distress the situation has caused her.

Updates

Reese School Update -

Asbestos removal. Two bids for removal received, one for \$8,565 and one for \$12,000. Two more bids are expected. \$510 has been paid for the asbestos test. Jeanette Lawson moved, Grace Zraggen seconded, that we authorize expenditure up to \$8,565 for removal of asbestos at the Reese School. [Approved.](#)

Old Town Fund Raiser -

Grace Zraggen reported that our share of the receipts (20%) totaled \$191.76.

Wine Tasting Update -

Anita Peters reviewed the arrangements. Showed the posters that will be placed around town.

Home Tour Update -

Lucille Christesen reported that the food shopping is done. Those who are helping with the luncheon are asked to be there by 10:00. Discussion of places to plug in appliances in order to avoid blowing fuses.

Harvest Festival Update -

Both Museum and Rhoads School to be open both days 10 to 4. Research Library will be shown both days.

School Class visit -

On Tuesday, Oct. 17 a class from Feickert Elementary School will visit the museum at 9:00 a.m. It was noted that school classes especially enjoy the Gift Shop.

Victorian Christmas Update –

Jeanette Lawson said that docents are being asked to dress reminiscent of Victorian clothing. A shop in Folsom called Handley on East Bidwell carries some possibilities of 'Western Victorian' clothing. On Oct. 28, the decorators will come to assess and analyze. Will begin work on rooms after Nov. 4.

Grace has articles in or ready. Anita will approach Lance Armstrong for an article and pictures.

Insurance Coverage –

Sandra Murray Silva reported on a meeting with Scott, from Colton Insurance, Dennis, Anita and herself. Current coverage is: 1. General Liability Policy (includes events) 2. Volunteer Coverage 3. Directors and Officers Coverage.

We do not have BPP (Business Personal Property) coverage. This would cover all furniture, equipment, etc. used at the sites for operations. This would not cover antiques (articles for display). The BPP could be added to our General Liability Policy.

We do not have coverage for items owned or on loan in the Museum. Need to address this.

Suggested that we talk with other museums to see how this is managed. Will need everything catalogued, recorded, appraised (or agreement with owner on value), OR a signed statement by owner acknowledging that the item is not insured.

Our buildings are not covered. They are not documented, since we do not have title. Still a few needs for final inspection;

1. smoke detectors throughout - Anita will contact Honeywell who has the alarm system.
2. emergency exit from basement - For basement doors, suggestion was made to look into hydraulic lifts such as used with horse trailers.
3. a panic door - perhaps the handicap access door in the kitchen

A committee was formed to find what needs to be done to get final inspection done. Anita Peters, Jeanette Lawson, and Joe Fabel will serve. Jeanette Lawson moved, Grace Zraggen seconded, that we spend up to \$500 for BPP coverage endorsement of \$45,000. Approved.

New Business

Old Town Projects Review – Sarah Johnson explained the process based on the Old Town Ordinance of reviewing proposed projects for architecture, signage, etc. Committee no longer has a representative from the Historical Society. Sarah is willing to continue to contact us for our comments, but feels we should again take our representation on the review committee. Several members asked questions regarding time commitments, etc.

Sarah will ask John Smoley to get a copy of the Old Town Ordinance for us. Phillip Stark is represent respect

Pre Civil War Organ –Carmel reported that an organ has been offered by Cheryl Bennett. We have no place for it (perhaps when the Foulks House is ready). Cheryl may continue to store it for the future.

Pioneer Days – The City and CSD will work with us on the Pioneer Days scheduled for Saturday, July 21, 2007. This will benefit the Downs Syndrome Alliance Foundation. Among the displays will be antique cars, fire engines, perhaps a Civil War Encampment (no gun noises), a canine unit (if not a problem for the honored children). Anita has met with Dori Bollinger, City Management Analyst, and with Zach Jones and Jeri Retzlaff of CSD to work on the project.

Locks - Anita expressed concern about the locks and keys for the hotel and other buildings. There is no system of uniform lock/key setting, no control of who has keys, etc. It was decided that keys must be recorded, assigned, not able to duplicate. Jeanette Lawson moved, Grace Zraggen second, that all locks be re-keyed for a single master, not to include the park master for the gate, keys limited, numbered, not duplicable, and recorded. Approved. Milt Webb suggested contacting Anytime Locks for estimate. Anita will work with Dennis Buscher on this.

Picture Policy – A committee composed of Jeanette Lawson, Anne Trussell, Carmel Silva, Anita Peters will bring recommendations to the next board meeting.

Work for Hire Policy – A policy governing board of directors' stewardship of society materials and articles is needed. Joe Fabel will draft a policy statement.

Banner and Signs – A 3x8 ft. banner is needed to show names of principal sponsors of the Foulks House Restoration. Also, two metal signs, app. 3x6', are needed for the parking lot.

These would say "Elk Grove Heritage Park - Museum Parking". Cost for the signs would be \$99 for 2. Sandra Murray Silva moved, Lorraine Croup

seconded, we purchase a 3x8' banner to thank major donors of Foulks House Restoration, and 2 signs for parking lot. Approved.

Announcements

The Whitney Family in Hood will donate a barn to us. It can be dismantled for moving to our site, and reassembled for display of farm equipment, blacksmith shop, etc.

We have been asked to make a donation to Chamber of Commerce. No action.

Cal-trans will be erecting a sound wall along East Frontage Rd. from Calvine to Grantline Rds. We do not object.

Work days will be Nov. 11 and 18. Milt Webb will prepare an announcement for Newsletter.

Meeting adjourned at 6:45 p.m.