

# Elk Grove Historical Society Board Meeting

August 14, 2017

**Call to Order/Roll Call:** President-Ken Miller, 1<sup>st</sup> Vice Pres.-Tim Knox, 2<sup>nd</sup> Vice Pres.- Dennis Buscher, Recording Secretary-Carol Dunkel, Corresponding Secretary- Cindy Mahon, Treasurer-Jeanette Lawson, Rhoads School Director-Roberta Tanner, Webmaster-Louis Silveria, Facilities Manager-Jim Entrican

**Additional Items and Adoption of the Agenda** Pokeman traffic problems in the parking lot. The motion was made by Dennis Buscher to adopt the agenda. The second to the motion was made by Tim Knox. The agenda was adopted.

**Public comment** none

**Approval of the minutes** The minutes sent to the Board have been amended to reflect Sally Bergen's Chamber/Kaiser grant report and Policies and Procedures Committee report. See minutes changes in Committee Reports. Jeanette Lawson made the motion to accept the minutes as amended. Tim Knox made the second to the motion. Motion passed.

**Treasure's Report/Bills** Jeanette Lawson-See handout-Jeanette wanted the Board to understand that most of the money in the General Operating Fund is already committed and we need to be careful with further spending.

Additional \$144 was allocated to Jim Entrican for the ladder and storage racks for the Blacksmith/storage barn. One thousand dollars had been approved in a previous meeting.

Jeanette spent \$690.83 for printer ink, letterhead paper and other office supplies.

Carol Dunkel was repaid \$100 for the cash donations made to the McHenry Museum and McHenry Mansion during the Aug. 7, visit to the two exhibits. The money was taken from the trip fund.

Jim Entrican was allotted \$5,000 for the Plow to Plate event. The money will be returned through the City Grant for the event.

Tim Knox made the motion to approve the above budget expenditures. Dennis Buscher made the second to the motion. The motion passed.

**Rhoads School Update** Roberta Tanner- 37 dates/classes have already been scheduled for the new school year. Louis is getting scholarship requests. The Rhoads School Board will allot scholarships at the next Board meeting. Susan Hernandez has stepped down as a fire starter, so we need another fire starter. Jim has more firewood and will have covers for it. Louis has sanded and repainted the stilts, because they were splitting and causing splinters.

The sale of toys on the open house days was discussed. It was decided that toys sold at the Rhoads School would be cash only and kept in the petty cash fund. Toys sold at the Museum Gift Shop could be purchased by credit/debit cards or cash and kept by the gift shop. Roberta has ordered two dozen sets of Jacks and Marbles, to be sold at \$3.00 per set.

Susan Hernandez suggested that the gift shop discount the “overpriced” toys that are not selling.

**CSD Update**-Jim Luttrell, The Revolutionary War Encampment dates for April 6, 7, and 8 are locked in to reserve the field. The City still needs to approve the resolution to approve the gunfire. Jim was asked to look into getting directing signs for Rhoads School.

**Pokeman traffic/parking problems**-a lengthy discussion about large groups using the Museum Parking lot on weekends and evenings to “hunt for Pokeman characters” and the problems it is causing for members to get into the Museum grounds. Jim Luttrell was asked if he could check with local police to patrol the area.

### **Unfinished (Old) Business**

- Patio Construction Status-Jeanette Lawson, the plans have been drawn up and submitted to the city. It will take 10-14 days for approval. The contractor thinks it will take about two weeks after approval to complete the patio. Dennis would like it to be complete by the History Day/Pinkerton Picnic.
- History Week LMML & Living History Activities-Buscher/Hernandez, Dennis has met with the Chamber to coordinate activities: Dedication of the Courthouse/Jail at 11:00. The Museum will open at 11:30. Ten girls will help with activity stations. The Pinkerton Picnic will be catered. Adult tickets are \$10 children’s tickets are \$5. We will buy lunch tickets for our children helpers. Tickets can be bought online or purchased by check from Jeanette.
- First Saturday Tour visitors for July-Susan Hernandez/Ken Miller, consensus is that we are getting more visitors, but many people still don’t know we are open the first Saturday of the month. There were 17 visitors to the Museum and Carol Dunkel reported there were 10 visitors to Rhoads School.
- Student tour guides-Susan Hernandez, she has trained three tour guides. She inquired about a motion at last month’s meeting concerning the purchase of Historical Society Tee Shirts for adult helpers to wear when stationed in the Museum. There was no motion to purchase. She had been asked to investigate the costs. A motion to purchase could be brought to the next Board meeting.
- Halloween Decorations Sale Dates Update? Jeanette Lawson-Jeanette and Dennis want to sell them Labor Day Week-end. The tent on the plaza needs to be put up. The decorations are upstairs, Jim says they are accessible.

Dennis wants to move them out this coming Saturday. Jim was asked if the tent could be put up on Friday.

- Construction: Sidewalk Pours Update-Jim Entrican, done
- Spring Clean Up Day –Jim Entrican, our dumpster is almost full would need another dumpster for a cleanup day.
- Plow to Plate Update-Jim Entrican, to promote this and other Historical Society events, Jim wants to pay David Soto Webmaster \$25 per week to advertise on online sites. Jim also handed out small fliers to Board Members to pass out promoting the Plow to Plate event.
- Store help and training-Ken Miller, several people are interested and will be trained to work the card/debit device and other aspects of running the store.

### New Business

- Change safe combination-Ken Miller, said the safe combination was supposed to be changed once a year, but it doesn't appear that is being done, so he wants to know if the Board wants to follow through? Jeanette does not want it changed. Very little of value is kept in it. Keys secure the building so the safe combination doesn't matter.
- Wedding Pictures/Events Agreement-Dennis and Jim are going over the contract.
- Blankets for Old Fashioned Christmas-Rosemarie Miller, she is concerned that children waiting to have their pictures taken with Santa are often getting cold and thought we might provide blankets while they wait. Dennis thought since we are spending \$700 on heaters children getting cold should not be an issue. Others thought it should be the parents' responsibility. Jeanette made the motion to allocate \$100 to buy small blankets. Cindy made the second to the motion. The motion passed.
- No First Saturday in October, November, and January-Ken Miller, wanted to know since we will no longer do a Haunted House, do we still want to be closed in October? Since there is no reason to be closed in October, Dennis Buscher made the motion that we be open in October. Cindy Mahon made the second to the motion. The motion passed.
- City Agreement Vote for 3 Grants-Ken Miller, had the grant documents that were sent to the Board via Email for approval, the vote was unanimous.
- Elections in November, Candidate consideration in October? Ken Miller, Sally Bergen is the chair of the nomination committee will ask her to find candidates.
- Paranormal Investigation Group- willing to donate \$400 to do a paranormal investigation of the Museum and other buildings ( jail and

Foulks House), Dennis suggested they be invited to a Feb. or March Board meeting to explain their investigation.

### **Committee Reports**

- Membership-Lorraine Croup, no new members, but she wanted to remind the Board that Debbie Goldman is interested in fund raising and Bradley McVean is interested in library/archives.
- Bus Tours-Lorraine Croup/Carol Dunkel/Rosemarie Miller: Lorraine was very pleased with our tour to the Hilmar Cheese Factory, the McHenry Museum and McHenry Mansion in Modesto. She thought everyone had a good time and enjoyed the tours. Carol reported our next possible tour would be Dec. 7 to the Duarte Poinsettia Nursery, the Christmas decorations in the McHenry Mansion and the Vintage Faire Mall for lunch and shopping.
- Newsletter-Louis Silveria, the newsletter is 6 pages with a photo gallery of 12 events of 2017 and an event calendar. He will be gone in Oct. and Nov. Barbara Claire will help him. Louis also gave an expansive explanation of the work that he has done to organize the file cabinets in the basement/library. He had two handouts, one explaining how to access the historical materials and second showing placement of various Historical Society Business files. See handouts.
- Programs for General Meetings-Tim Knox, for our September meeting we will have an explanation and discussion of the Historical Society Archives. Oct. 16 will be a program on the German influence in the Elk Grove area.
- Old Fashion Christmas Update – Cindy Mahon, we have decorators for every room except one bedroom. She needs to know where the Christmas decorations are. Decorators will be encouraged to use their own decorations.
- Black Tie and Santa Update-Jeanette Lawson, has sampled food servings, much the same as last year. Needs to send letters for silent auction donations.
- Foulks House Update-Jim Entrican, Ken wants to show some progress on the outside by Dec. 31.
- Brown Street Property-Dennis Buscher

### **Communications/Correspondence**

Two phone calls, 1 for bus tour, 1 about pictures-referred to staff.

### **Announcements**

- 1<sup>st</sup> VP Tim Knox will be acting President from Aug.15-Sept. 6
- Webmaster Louis Silveria will represent EGHS at the Chamber Luncheon 8/25/17
- Watch for possible Lewis and Clark article in Ardent Magazine Aug. 17.

### **Adjourn**

Dennis Buscher made the motion to adjourn. Tim Knox made the second to the motion. Meeting was adjourned.