

ELK GROVE HISTORICAL SOCIETY

BOARD MEETING MINUTES OF APRIL 13, 2015

Board Members and Guests Present: Sally Bergen, Diane Borden, Mary Bulford, Dennis Buscher, Barbara Claire, Lorraine Croup, Jim and Annaclare Entrican, Claudia Johnson, Jeanette Lawson, Merry Leverton, Rich Lozano, Brookelea Lutton, Milt Webb, Elaine Wright.

Call to order: Brookelea Lutton (President): The meeting was called to order by President Brookelea Lutton.

Public Comment:

None.

Announcements:

Brookelea thanked those who cleaned the Museum and helped at the April opening. Jim said he had printed up a couple of pages of information and history for the docents. He reported that a "Model A" group (about 30 cars) will be touring the Museum on Saturday, April 18th. He will open the gate so they can enter but it will be closed to others. Also, Diane Borden has invited the Native Daughters of the Golden West (Sutter and Liberty Parlors) to tour the Museum on Thursday, April 30th.

Approval of Minutes: March 9, 2015--Diane Borden (Recording Secretary):

It was moved by Jeannette Lawson and seconded by Sally Bergen to accept the minutes of the March 9, 2015 Board Meeting, (sent to Board for review) as corrected. The correction was to change the word Dailoy to Dai Loy. Motion carried.

Treasurer's Report/Bills--Jeanette Lawson (Treasurer):

The Board **previously approved \$2,100** to be paid to Cliff Brackett for work done on the north side of the back patio. Additional work done was: Cleaning the gutters on the top level of the Museum and adding leaf guards to the entire top level; Removal and repair of a damaged riser on the front porch; 30 ft. of fascia on the east side of the roof and the painting of the fascia. Via e-mail, the Board approved the expenditure of **\$2,340.89** to Cliff Brackett Construction for this work on April 4, 2015.

In addition, an e-mail vote was forwarded to request purchase of a 40" x 16" PE Tent (white) for about \$710. Since it would take two weeks to arrive and we need it for the Tea, it was approved to go ahead and purchase. Jeanette will reimburse Jim Entrican who ordered the tent upon receipt of approval via e-mail. The Gardeners of the Grove will pay us \$500 for the use of the property on May 16th and this will go towards part of the cost of the tent.

Jeanette presented several items that need approval before the next Board Meeting. These included:

At the Russell garage sale, Jeanette wrote a check to Sandi Russell in the amount of \$3,228.36 for the sale of items from her home. She also wrote a check to Ramona Johansson in the amount of \$480.00 for two bikes. It was moved by Jim Entrican and seconded by Claudia Johnson to approve the payment. Motion carried. Jeanette noted that \$950.00 in credit charges went into the Operating Fund and then transferred to the restoration account. It was moved by Sally Bergen and seconded by Barbara Claire to approve the transfer. Motion carried.

Jeanette wrote a check to Jim Entrican to reimburse him in the amount of \$200.27 for his expenses for donuts, coffee, umbrellas, etc. for the Red Door event. It was moved by Diane Borden and seconded by Brookelea Lutton to approve the payment. Motion carried.

Approval was requested to pay for a liquor license (to cover the remainder of the year) in the amount of \$271.00. It was moved by Claudia Johnson and seconded by Merry Leverton to approve the expense. Motion carried.

Approval was requested to pay for the remaining three (3) quarter billings to Tyco (each quarter is \$295.80). It was moved by Sally Bergen and seconded by Barbara Claire to approve the expense. Motion carried.

Approval was requested to pay for insurance premiums, which are due next week in the amount of \$4,065.68. It was moved by Claudia Johnson and seconded by Diane Borden to approve payment (this will zero out the Wightman Fund and the remainder will be taken out of the General Operating Fund). Motion carried.

Income taxes prepared by Jim McGann are due next week and are estimated to be approximately \$350.00. It was moved by Jim Entrican and seconded by Barbara Claire to approve the expense. Motion carried.

It was moved by Diane Borden and seconded by Jim Entrican to approve the Treasurer's Report (see agenda) as presented. Motion carried.

Rhoads School Update—Merry Leverton:

Merry reported that letters have been sent out requesting donations to the Bakeless Bake Sale. (Jeanette said that about \$1,300 has been received so far.) Two docents retired last month and two prospective teachers are observing in the classroom. She has a person who might replace her and will be discussing the position in more detail. The school will be open for tours on May 2nd from noon to 4 PM. She read aloud several thank you notes she had received from students at Star King School who visited recently. Jim reported that volunteers will be helping with clean up and maintenance.

CSD Update—Rich Lozano:

Rich reported that the consultant is going through each room in the building to ensure that staff receive any personal belongings that they want and documenting everything

before the bulldozers begin to tear down the remains. A lease agreement for tentative office space has been entered into to move into the old Stockman's Bank building. Rich took some time to explain the process that was taken to move temporarily into the Pavilion immediately after the fire. Some needed improvements have been made. Money from their insurance policy was appropriately used for these upgrades. Elaine Wright's suggestion to sell tiles from the building has been presented to the contractor who will look into the idea further and get back to us. The Board has unanimously approved the historical value of the building and expects getting a settlement within the next 6-8 months. Jim Entrican, on behalf of the Native Sons of the Golden West, wants to make sure that any plaques or historical items are safeguarded.

Committee Reports:

Calendar Committee—Sally Bergen:

Sally and her committee have met and determined that the calendar is a worthwhile fundraiser (see report attached). It is recommended we focus on our own history (present and past) for the first one in order to let people know who we are and bring in potential new members. She would like Board members to review her report and be ready to discuss a recommendation at the next Board meeting.

Docents—Brookelea Lutton:

A sign-up sheet for May was passed around. Jan and Don Quesenberry attended the opening and contributed a \$25.00 donation. It was moved by Jim Entrican and seconded by Claudia Johnson to send an acknowledgement that the money will go towards a one-year membership for them. Motion carried.

Membership—Lorraine Croup:

Lorraine said she has received an application for membership from John Ketten and one from John Moe.

Newsletter-May-June--Barbara Claire:

The deadline for material is due by Friday, April 17th.

Policy & Procedure Committee—Brookelea Lutton:

On hold until after the Tea.

Programs for General Meeting—April, May and June—Claudia Johnson:

April 20: Maryellen Burns will be our speaker about the history of cookbooks.

May 18: Dr. Alfred Yee, Professor at Sac State, regarding the Dai Loy Museum in Locke.

June 14: MacFarland Ranch tour and picnic (bring your own), 11 AM

Brookelea suggested we find a date to honor our volunteers, perhaps an ice cream social event. This will be pursued.

Fall Craft Show—Brookelea Lutton:

Brookelea has secured the Plaza for this event (no antiques) and changed the date to Saturday, September 12th. She has received 5 applications so far.

Red Door—Jim Entrican:

Net Income: \$3,965,53. Dennis reported that the parking went better. Jim reminded us that a grant from the City Council is forthcoming in the amount of \$1,500.

Sandi Russell Sale—Dennis Buscher:

Net Income: \$805.65. Very successful for us and almost everything was sold. Thanks to the volunteers who helped out.

Spring Tea—Sally Bergen:

So far 188 tickets have been sold (230 available). Please bring any raffle prizes to the museum by April 24th to be ready to wrap. The dining room will be cleaned out after the May opening (Jim will take care of) and Bev will provide her tea set again for the entrance.

Yard Sale—Lorraine Croup:

Lorraine will schedule a date after the Tea when she will be at the Museum to take donations.

Unfinished Business:

Foulks House Restoration and Blacksmith Shop/Storage Shed—Jim Entrican:

Jim has asked Cliff Brackett to prepare a quote for us when he has time and will probably recommend a larger option. The tree in that area has been removed by CSD (at no cost to us).

Reese School Committee—Dennis Buscher, Jim Entrican:

Nothing new – waiting for a response.

Scout Projects—Jim Entrican:

Jim has received notice that a Scout troop wants to paint the windows (on the outside) on the ground floor, wash the screens and windows.

Gibson House Bus Tour—Lorraine Croup:

Lorraine was disappointed that only 23 people came (including two that were late and drove themselves to the Gibson House). The Tea Room was lovely and the roses were amazing. The Gibson House docents were very knowledgeable. She thanked Sally Bergen for a very successful and fun raffle that brought in \$285.00. Lorraine will have the final figures at the next Board meeting.

Lorraine has contracted for the underground tour of Old Sac scheduled for June 13th (10 AM), followed by lunch on your own and a visit to the State Library (not confirmed).

Dry Rot Repair—Steve Lambert:

This project is complete.

Grant Requests—Barbara Claire:

Barbara has submitted five new grant requests to CSD for an 18-month period: One for the Tea, the yard sale for the next two years, and the craft show for the next two years. She is looking into the "Big Day of Giving" for next year. She reminded everyone to register for Amazon Smile.

New Business:

Vote for Museum on KCRA A-List—Sally Bergen:

Sally asked everyone to log in at www.kcra.cityvoter.com and vote for the Museum (just brag). You have until May 3rd.

American Legion Post 233 Women's Auxiliary request to borrow our teapots, etc.—Sally Bergen:

Sally reported that the Auxiliary is doing a fundraiser on October 11th at the Elks Club on Survey Road and has requested to use our teacups and teapots, etc. They will be responsible for cleaning and repacking the items when finished. Everyone agreed to give the go ahead.

Jeanette has received a wish list from Deanna for items needed to redecorate the bathrooms. She has proposed that the theme remain for a full year. It was suggested Jeanette send us the list to see if anyone might have items on the list to donate. If so, please respond accordingly.

Barbara requested that the Board consider giving an honorary membership to Tim Knox for one year for all the hard work he has provided. It was moved by Claudia Johnson and seconded by Jeanette Lawson to do so. Motion carried.

Jeanette would like to schedule a meeting in May for the Christmas committee to meet and decide who will take over responsibility. She suggested we ask the Red Door to do the Ladies Parlor and upstairs. Jeanette will decorate one room, Paula and Cynthia the

kitchen, Mary and Barbara the Ballroom and Santa's place (in the jail). The meeting was set for May 20th at 4 PM.

Lorraine found a new winery she visited last weekend. She asked for our input as to interest in doing a tour of it, along with lunch and visit to the Rae House in Galt (probably in September). Everyone liked the idea and gave the OK to proceed.

Upcoming Events:

- April 20 – General Meeting, 6:30 PM at The Falls, Speaker: Maryellen Burns
- April 30 – Whitelock Interchange Meeting, 5:30 PM, Council Chambers
- May 9 – Spring Tea
- May 11 – Board Meeting, 4 PM, Museum
- May 18 – General Meeting, 6:30 PM at the Carlton, Speaker: Dr. Alfred Yee
- June 8 – Board Meeting, 4 PM, Museum
- June 13: Underground tour and State Library Tour
- June 14 – General Meeting, picnic and tour of MacFarland Ranch, 11 AM

The meeting was adjourned by President Brookelea Lutton at 6 PM.

Submitted by:

Diane Borden,

Recording Secretary