

## **ELK GROVE HISTORICAL SOCIETY**

### **BOARD MEETING MINUTES OF DECEMBER 8, 2014**

**Board Members and Guests Present:** Sally Bergen, Diane Borden, Dennis Buscher, Barbara Claire, Lorraine Croup, Jim and Annaclare Entrican, Claudia Johnson, Dolores and Francis Jacobson, Jeanette Lawson, Merry Leverton, Rich Lozano, Brookelea Lutton, Carol On.

**Call to order:** Barbara Claire (President): The meeting was called to order by President Barbara Claire.

#### **Public Comment:**

None.

#### **Announcements:**

Barbara shared the sad news of the passing of Tom Russell, a past President and long-time member of the Society. Sally will send a letter of acknowledgement to individuals who make donations to the Society in his name. Jeanette will periodically send a list of those to Sandi Russell (will not include their dollar amount).

Thanks to all who worked so hard getting the Old Fashioned Christmas set up and helping with the Black Tie & Santa event.

New Officers for 2015: President: Brookelea Lutton; 1<sup>st</sup> Vice President: Claudia Johnson; 2<sup>nd</sup> Vice President: Carol On; Treasurer: Jeanette Lawson; Recording Secretary: Diane Borden; Corresponding Secretary: Sally Bergen

Strauss Festival Board's Christmas Party will be held at the Museum on December 14<sup>th</sup> at 6:30 PM (with Santa and gift shop open for business). They will bring presents for Santa as well.

**Approval of Minutes:** November 10, 2014--Diane Borden (Recording Secretary):

It was moved by Jim Entrican and seconded by Jeanette Lawson to accept the minutes of the November 10, 2014 Board Meeting (sent to Board for review) as submitted. Motion carried.

**Treasurer's Report/Bills--**Jeanette Lawson (Treasurer):

Jeanette requested approval to pay Santa \$200 for his services (he will purchase more presents with this money). It was moved by Brookelea Lutton and seconded by Diane Borden to approve the expense. Motion carried. During the Old Fashioned Christmas it has been requested that we not change the thermostats upstairs and downstairs more than 3 degrees (65 degrees is best for our artifacts).

There was an invoice for \$95 left at the Museum from Bell Pest Control to spray for termites/pests. Jeanette is not sure they actually came onto the property. She will look into this and also check other local companies for a comparison.

Black Tie & Santa event (report does not reflect deposits yet to be made)

Ticket sales (73 tickets): \$ 1,925.00

Silent auction, raffle, wine sales: \$ 1,283.00

Total Income: \$ 3,208.00

Less Expenses: \$ 842.50

**Net Profit: \$ 2,365.50**

Jeanette has received a request from Deana Reeve for additional funding. She would like to decorate the restrooms in a style more old fashioned similar to the period of the museum and provided a "wish list" and sketches of her ideas. She estimated she would need approximately \$500 or less. After discussion, it was moved by Jim Entrican and seconded by Brookelea Lutton to give her a budget of \$300 to work with. Motion carried. Jeanette will work with her and be sure to get receipts.

At the request of the Board, Jeanette has looked into the cost of reprinting our brochures. For the last order in January 2012 we spent \$212.54 for 1,000 copies. The price now would be \$270.00 for 1,000 copies. It was moved by Jim Entrican and seconded by Claudia Johnson to go ahead and place the order (Moxi Copy). Motion carried.

It was moved by Lorraine Croup and seconded by Brookelea Lutton to approve the Treasurer's Report (attached) as presented. Motion carried.

Rhoads School Update--Merry Leverton:

The Rhoads School Board had their Christmas party at the Museum and they honored Elaine Wright and Meg Waegell. They received a plaque of appreciation. There will be a "cakeless" bake sale again to raise funds for scholarships. Twelve scholarships were given this year (\$160 for each school). The criteria they must meet: At least 75% of the students are receiving meals and it is not economically possible for the students to participate in the program.

CSD Update--Rich Lozano:

CSD has been out in the community delivering toys in Elk Grove and Galt (fire and police make up the committee to find those in need). There is a Board meeting scheduled for next Wednesday and they will be switching officers as they usually do. Rich hopes he will be our representative again. Gil Albiani will be President next year.

## **Committee Reports:**

### By-Laws--Dennis Buscher:

Dennis went over a few minor suggested changes in the last revision. It was moved by Jim Entrican and seconded by Claudia Johnson to approve the bylaws as corrected. Motion carried.

### Calendar Committee – Update

The next meeting is scheduled for December 18th at 11 AM in the museum.

### Docents—Mary Bulford:

Mary is in Arlington, Virginia. Barbara passed around the sign-up sheet for Old Fashioned Christmas.

### Membership—Lorraine Croup:

We have a new member, Christine Longrigg.

### Newsletter—January/February—Brookelea Lutton:

The deadline for submitting material is December 15<sup>th</sup>. Brookelea also plans to write an article about Tom Russell, our Historian and Archivist and his long association with the Society.

### Old Fashioned Christmas – Jeanette Lawson:

Jeanette reported that there were 246 who came for the first weekend. An ad will be in the Citizen and she also has some flyers to hand out. Take down of decorations will be the week after Christmas – Monday and Tuesday. She will be sending an e-mail asking for help.

### Policy & Procedure Committee--Brookelea Lutton:

Brookelea went over the voting Board Member and Officer duties; there were a few suggestions for minor additions or changes. She will give the "duty statements" to the new officers so they have something to work from. She discussed the Facilities Director's limit on what amount he would be authorized to spend in an "emergency". It was agreed by everyone that he could spend up to \$200 on urgent maintenance issues.

### Programs for General Meeting—January:

The next general meeting is scheduled for January 19<sup>th</sup> at 6:30 PM at the Carlton. Claudia has arranged for a speaker from Spease Bees to talk about honeybees in jeopardy (not about bee keepers).

## **Unfinished Business:**

Foulks House Restoration and Blacksmith Shop/Storage Shed—Jim Entrican:

Nothing new to report.

Front Porch Repair/Fountain—Jim Entrican:

Nothing new to report.

Fountain—Jim Entrican:

Nothing new to report – Jim will follow up again.

Reese School Committee—Dennis Buscher, Jim Entrican:

Nothing new from the architect.

Scout Projects—Jim Entrican:

No report.

## **New Business:**

Ballroom display for 2015: Options were discussed for a ballroom, having mannequins dressed in gowns of the period, displaying old cards announcing balls in the area (may find some in the Foulks house, old scrapbooks, etc.) Dennis will keep working on this. Other suggestions included a collection of Miwok photos and baskets; a display of artifacts from a hops ranch and actually plant some hops on the property (could be up in the spring).

Jim said we should pursue having wine and beer tasting in the spring (maybe Nugget would host) and finding someone who would sing free of charge. Advertising early would be necessary so we have good attendance.

City of Elk Grove—Nonprofit Grant opportunities: This is due January 12th (online) and Barbara will submit our application and request a computer and laser printer.

City of Elk Grove—Special Event Sponsorship Grants: We will apply for all our events when the details come out in January and February. (Jim had previously submitted one for the Red Door event).

Tablet for charge card purchases: Barbara has purchased one for her personal use and would like to buy one for use in the Society store. The price is \$179 on Amazon. It was moved by Jim Entrican and seconded by Brookelea Lutton to approve the purchase. Motion carried.

Jim announced that Dr. Bob has arranged for a stereo sound system to use in our ballroom at no charge. We could also use it as a PA system. Jim has an electronic organ he will pick up and put in the museum (this organ is not Jim's but belongs to the museum and part of it is in the jail and part (the pipes) in the Foulks house)

Brookelea would like to schedule an offsite planning meeting early in January before our general meeting. It was agreed to have it on Thursday, January 8<sup>th</sup> at 2 PM. Brookelea will find a place to have it and let us know the location. She would like to plan on about 3 hours.

Jeanette Lawson thanked Barbara for doing such a great job as our President and complimented her on all her accomplishments in moving us forward on our goals.

**Upcoming Events:**

- December 13-14: Old Fashioned Christmas, 1-5 PM
- December 20-21: Old Fashioned Christmas, 1-5 PM
- December 25: Merry Christmas
- December 31: Happy New Year!
- January 8: Planning meeting for next year at 2 PM, location TBA
- January 12: Board Meeting, 4 PM, Museum
- January 19: General meeting, 6:30 PM, tentatively at the Carlton

The meeting was adjourned by President Barbara Claire at 6:07 PM.

Submitted by:

Diane Borden,

Recording Secretary