

**ELK GROVE HISTORICAL SOCIETY
BOARD MEETING MINUTES OF JANUARY 14, 2013**

Board Members and Guests Present: Sally Bergen, Diane Borden, Gregg Borden, Dennis Buscher, Gina Castro, Lucille Christesen, Barbara Claire, Lorraine Croup, Jim and Annaclare Entrican, Sarah Johnson, Jeanette Lawson, Rich Lozano, Brookelea Lutton, Pam Phelps, Milt Webb, and Dorothy (she wasn't there, Milt was by himself, but that other older couple – cousins of Lorraine were there. I'll bet it you look at some previous meeting minutes you'll find their names – I don't remember what they are) Elaine Wright.

Call to order: Barbara Claire (President):

Public Comment:

Matthew Blackburn from BSA Troop 59 was unable to attend. Per Jeanette, the Retro-Rama event they held raised \$200 last summer and has been donated to EGHS. The funding will be deposited into the Restoration Fund.

Announcements:

Barbara introduced Gina Castro who will join and be our new Webmaster. Gina told those present about her interest and experience. She has evaluated our current website and went over her recommendations for issues she thought need to be addressed. Members gave their input and other suggestions to consider. Gina will sit down with Barbara and show her how to update the web via FTP on the domain we pay for so that improvements can be made. Our logo says "Old Elk Grove Hotel and Stage Shop." Dennis Buscher commented that while we use the term "hotel" for the museum, it has never been a hotel. After discussion, it was agreed that the word "Hotel" should be removed from the logo. Jim also recommended that the big sign in front of the building should be changed as well. He will investigate what the cost would be and report back at the next meeting.

Barbara introduced Rich Lozano as our new CSD representative. He has attended our General Meetings in the past. She also thanked all the volunteers who helped with the Old Fashioned Christmas, before, during and after the event.

Approval of Minutes--Diane Borden (Recording Secretary):

It was moved by Jim Entrican and seconded by Jeanette Lawson that the minutes of the December 10, 2012 Board Meeting (sent to board for review) be accepted. Motion carried.

Treasurer's Report/Bills –Jeanette Lawson (Treasurer):

Jeanette reported that the Christmas event netted \$4,425.79 which is \$1,200 less than last year. This was also because we sold fewer tickets for the Black Tie and Santa event. We did not have as many raffle prizes and less people bidding on them. The museum was open 4 hours instead of 6, but we still had more people come through

this year. It was suggested that we need someone to focus more on publicity for all our events. This would provide consistency and a single point of contact. Gina Castro volunteered to take on this responsibility. **Barbara** will get together with Gina and get started. Jim Entrican recommended the position be an appointed office (Publicity Chairman and non-voting).

It was moved by Sally Bergen and seconded by Brookelea Lutton to approve the Treasurer's Report as submitted. Motion carried.

Committee Reports:

Cookbook—Brookelea Lutton & Barbara Claire: Brookelea has typed 93 recipes and Barbara **has formatted the cookbook in Publisher and** added pictures. Brookelea asked Mary McIntyre for the name of a contact she used for publication. She will call them for an estimate of costs and bring the information to the next meeting. She suggested we start with at least 200 copies and sell the book for about \$15. We could also consider a "pre-order" form. Gregg Borden suggested that in addition we put a digital copy on the website (for less cost) that could be downloaded. Brookelea will have recommendations that the Board can review and approve at the next meeting.

Docents—Annaclare Entrican: Annaclare thanked all the volunteers who worked in December and passed around a sign-up sheet for our February and March opening.

Historic Homes of Elk Grove—Jeanette Lawson & Barbara Claire: On hold.

Membership & Mare Island Tour—Lorraine Croup: Lorraine has received 8 requests for membership and annual dues are coming in. The Mare Island tour has received lots of interest. It will be on March 2, 2013 (see upcoming events for more information). Sally Bergen suggested we hold a raffle on the bus, which would consist of small but nice items. Please let Lorraine know if you want to donate something.

Newsletter (March—April)—Brookelea Lutton: Brookelea would like to receive all information by February 15th for the next Newsletter.

Old Fashioned Christmas/Black Tie & Santa--Jeanette Lawson: See Treasurer's Report above.

Publicity - Event Mailing Lists—Barbara Claire: Barbara has entered e-mail addresses (98) and physical addresses (62) into the computer so we can send flyers to potential members on upcoming events.

Parade of Trees—Sally Bergen: Eight groups participated this year and Sally reported all have expressed interest in doing it again next year. She will send certificates of appreciation to the organizations. Wind was an issue this year and Jim wants to have the tree stands welded and purchase new ones if necessary.

Programs for General Meeting—Elaine Wright: Elaine reminded members about the guided tour of the Norman Rockwell exhibit at the Crocker Art Museum that will be our next general meeting on Saturday, January 26th at 2 PM. She will call the Citizen and send an e-mail to members. For our February meeting, she requested input on visiting the California Museum (on "O" Street) for a tour of the exhibit of internment camps. It is offered on Tuesday through Friday for \$6/person and she would schedule it after 11:30 PM (people who work might not be able to attend).

Those present gave the go-ahead and Elaine will provide more information at the next meeting. Jim suggested that we consider having a general meeting at the Sloughhouse Restaurant when it reopens in March.

Spring Tea--Sally Bergen & Pam Phelps: The Tea is scheduled for May 11, 2013. Sally and Pam met with last year's Chair Sandra Murray Silva to identify what needs to be done. Sally said they have begun planning and will need help. Barbara will work with the Publicity Chair and coordinate with Jim on e-mail addresses so as not to duplicate sending out notices. Lorraine will provide names of people who have gone on bus tours. Annaclare volunteered to head up hostesses and reservations and will call volunteers. A silent auction and raffle will be held and they need someone to solicit prizes and wrap any items (Elaine volunteered for wrapping). Sally asked the Board Members to donate at least one item. Jim will work on set-up and procurement of equipment. Sally and Pam will handle the food. They will get estimates from 3 caterers and report back in February. They need someone to take down and clean up after the event. Regarding entertainment that had already been reserved, they felt 1-1/2 hours is too long, especially if it is hot. Therefore, Sally recommends contacting the individual to see if the time can be reduced to 30-45 minutes. If the program cannot be reduced, she will look at other options. The price of the tickets will be increased to \$30 and a draft flyer is being prepared. Valet parking will be available (she will contact Arnie). If we know of anyone else who can help in any way, please let Sally or Pam know. At the next meeting, they will present an estimate of costs/budget.

Unfinished Business:

Front Landscaping & Walkway Lighting—Jim Entrican: Jim said that the fountain would be installed on Wednesday. Another Boy Scout will be working on the front area and brickwork. The roses will be purchased in an amount not to exceed the \$400 given to us by the Gardeners of the Grove (I'd check with Jeanette, I thought it was the Elk Grove Garden Club that had given us the money). There is a water leak in one of the valves and it needs to be replaced. Jim said that maybe CSD could help; they are buying a new timer (Elaine offered to call CSD). Jim has an electrician who has volunteered to run wires.

Foulks House Restoration—Jim Entrican: Jim reported that progress is being made. Message from Kevin Pressey: "We have been to the site and have most of our measurements. We are currently working on the as-built conditions and the design documents for the rehabilitation. I will have questions for you shortly and we may need

to get together after I have those questions for you.” Jim said he expects the recommendations to come in February.

Plaque for Fence Donors—Jeanette Lawson: On hold.

Plaque for Jail—Jim Entrican: On hold.

Water Damage Repair (\$1,300 approved)—Jeanette Lawson: Rockney Beckner is ready to do the work in the upstairs bedroom. He will close it off if the museum is open for tours at the time. At Dennis’ suggestion, Jeanette will ask Rockney about the mold.

Fire Extinguishers—Pressure checked—Jim Entrican: Jim said that they have been checked and certified. The extinguisher in the kitchen had to be replaced, as it was residential and we needed a commercial one. A bill in the amount of \$93.61 was given to Jeanette for payment.

Displays for 2013--Dennis Buscher: Dennis has received several collections from members. They are on display and he will add others as they are received.

Facebook Page--Gregg Borden: Gregg has volunteered to work on this and he would like input on what needs to be included. He will work with Barbara and Gina on content and photos. When it is ready he will get approval. It was agreed that only the three of them should have the password.

Merry Maids Clean up (\$300 approved)--Jeanette Lawson: Jeanette said they are coming on Wednesday.

New Business:

Stanley Security Solutions Proposal--Jim Entrican: The report was provided with the agenda for us to read. Jim said that the alarm went off recently and they could not shut it off. Two sensors were found to be defective and it could not be fixed in the panel. Part of the system was deactivated, but the alarm can still be set, which is all that could be done (the system is 20 years old). The proposal from Stanley would bring us up to code. The downstairs needs to be updated and a strobe light installed among other things. The estimate provided by Stanley is \$5,655. Jim would like to get another estimate as an option, such as with ADT (for a longer period) and it was agreed he could do so.

Storage Shed—Jeanette Lawson: We want to purchase a storage shed and put it on the museum grounds. The Foulks House is full of Christmas decorations and yard sale items and we have no room to store these things when we begin restoring the Foulks House. Items cannot be stored in the Reese School in its current condition. Elaine Wright will talk to Rich (CSD) about finding an area that could be used for storage. Sheldon High School also builds storage sheds, which could be purchased. After further investigation, she will report back.

Sound System—Jim Entrican: Jim has received an estimate for installing a sound system in the museum in the amount of \$9,000, which is too expensive. Brian McWairder has volunteered to look into something on a smaller scale that could be used for the Haunted House event.

Dining Room Table—Jim Entrican: Bob Crump has a 12-foot table that would be a beautiful piece of historical value for the museum to replace what we have. Jim and Dennis will look into this further.

Jim also reported that six boxes of clothes from the late 1800s and early 1900s with ties to Elk Grove have been donated to the Society. He suggested using them in our displays in the future.

Rental of our Facility—Jim Entrican: A request to rent the museum for an event (birthday party) has been processed as a way to generate revenue. A committee will be formed to formalize this process and provide guidelines for the future. This event is to be held on the evening of February 23, 2013 for 4-5 hours and Jim will be present. A cleaning deposit of \$100 will be paid and reimbursed if appropriate and rental fees for non-members at \$60/hour, and for members at \$48/hour (a 20% discount) will be assessed. If alcohol is being served, the Society must get a permit and will add a charge of \$75 to the rental fees. A revised CSD rental agreement will be signed by both parties. About 30 people will attend and they will have food and drink in the downstairs only and add our name to their insurance.

Upcoming Events:

- January 26: General Meeting: Guided tour of the Normal Rockwell exhibit at the Crocker Art Museum at 2 PM. The address is 216 O St., Sacramento, right off Interstate 5. Cost: \$10 adults; \$8 seniors (65+). Those interested in carpooling can meet at the **Museum** parking lot at 1 PM (west entrance to Elk Grove Park)
- Feb 2: Free Museum Tours, Noon – 4 PM – new exhibits
- Feb 11: Board Meeting, 4 PM, Hotel
- Feb 18: General Meeting—TBA
- March 2: Free Museum Tours, Noon – 4 PM
- March 2: Mare Island Bus Tour, departs from Historical Society parking lot at 8 AM. Tour includes visits to St. Peter's Chapel, Admiral's Mansion, Artifacts Museum, no-host lunch at Front Room Restaurant, stop at Jelly Belly Factory on way home. Cost is \$55 per person. Returns at 6 PM.
- March 11: Board Meeting 4 PM, Hotel
- March 18: General Meeting—TBA

The meeting was adjourned by President Barbara Claire at 6:00 PM.

Submitted by:
Diane Borden
Recording Secretary