

## ELK GROVE HISTORICAL SOCIETY

### BOARD MEETING MINUTES OF JULY 11, 2016

**Board Members and Guests Present:** Diane Borden, Sally Bergen, Dennis Buscher, Jim and Annaclare Entrican, Lorraine Croup, Claudia Johnson, Jeanette Lawson, David Lema, Brookelea Lutton. Absent: Barbara Claire, Roberta Tanner

**Call to order:** The meeting was called to order by President Brookelea Lutton.

**Public Comment:** Compliments to Isaac for the new look of our newsletter.

#### **Announcements:**

Happy Birthday to Dennis, 7/8. Thanks to those volunteers for helping at the July opening and to those sorting for the yard sale.

**Approval of Minutes:** June 13, 2016--Diane Borden (Recording Secretary):

It was moved by Jeanette Lawson and seconded by Sally Bergen to accept the minutes of the June 13, 2016 Board Meeting (sent to Board for review) as presented. Motion carried.

#### Treasurer's Report/Bills—Jeanette Lawson:

Jeanette noted that the \$25,000 grant funds are shown in the restoration account. She believes these funds can only be used for restoration (Jim will clarify), and not for the storage shed. For the Big Day of Giving, those who donated more than \$100 were given gift certificates for a car wash and a free bottle of wine. For those who used the certificates, the vendors gave the Society a check for a total of \$586. In addition, Golden 1 Credit Union gave us \$300 for those who donated via their website.

#### Bills:

\$288.36 to reimburse Barbara Claire for the purchase of 3 complete sets of ink cartridges for the printer. It was moved by Jim Entrican and seconded by Claudia Johnson to approve payment.

\$94.22 receipt from Susan Hernandez for supplies for the Rhoads School. It was agreed to approve payment.

Dennis Buscher would like approval to pay for the glass shelves to be installed in the new cabinets in the library. It was moved by Jim Entrican and seconded by Jeanette Lawson to approve up to \$550. Motion carried.

Jeanette has had some family issues that prevent her from being at the museum on a regular schedule, but she has the checkbooks at home. If anyone needs money immediately, please call or e-mail her. She expects this will continue for a couple more months.

It was moved by Diane Borden and seconded by Sally Bergen to approve the Treasurer's Report as submitted. Motion carried.

Rhoads School Update—Roberta Tanner:

No report. Jim has found the scrapbooks for Rhoads School for the August 6<sup>th</sup> Anniversary and they are being stored temporarily at Gary Leverton's house.

CSD Update—Rich Lozano:

Absent.

**Committee Reports:**

Museum Tour Volunteer Coordinator—Brookelea Lutton:

Per Brookelea, this is the new title for the Docent Chair. There were seven people who came for the opening and the New Member Welcome. She will be calling people to docent on August 6<sup>th</sup>.

Membership—Lorraine Croup:

We have received an application for membership from Frank and Judy Tafoya.

Newsletter—Isaac Taylor:

Nice job, Isaac.

Policy & Procedure Committee—Brookelea Lutton:

Brookelea reported a small number attended the review meeting and the committee had an opportunity to receive input. Changes were subsequently made, and it was agreed that the safe combination did not need to be changed because the Board members need access. The committee recommended that a new position be created, Museum Room Decorating Coordinator that would make the determination as to what would be displayed in each room as far as artifacts, etc. This would not include the Ballroom, which is changed periodically. After discussion, Brookelea requested approval of the revised P&Ps. It was moved by Claudia Johnson and seconded by Sally Bergen to adopt it as presented to use as a guide. Motion carried.

Program for General Meeting—Claudia Johnson:

The next general meeting will be in September and Jerry Strong will be the speaker. Dennis will request information be put in the Citizen and information will also be in the next Newsletter.

Haunted Stage Stop—Jeanette Lawson:

Jeanette will continue to coordinate the Haunted Stage Stop and will need some help. Jim said he could open and close the museum each night. A meeting will be scheduled the end of July. One week will be needed to remove things from the rooms and decorating can start

after that. Nothing large should be moved out and no holes can be put in the walls. We will probably need a new tent next year to replace the one that was just repaired.

Options were discussed as to when the museum should be cleaned in between events and over the holidays. It was agreed that no changes would be made.

Yard Sale—Lorraine Croup:

Sorting of items will end tomorrow. Boxes are temporarily stored in the jail and Foulks House. A nice service for 8 of bone china has been donated that can be sold in the store. Volunteers will be scheduled to work the days of the Yard Sale.

Old Fashioned Christmas—Brookelea Lutton:

The committee has met once and a few decorators have been found. The Ballroom is too large to decorate so we may close it off. It will be dismantled for Halloween. Brookelea said one of the decorators has expressed an interest in being our Museum Room Decorating Coordinator. She has requested more information, which Brookelea will provide. If she decides to help out, she will need to be a member and have a key to the museum.

Grants—Jim Entrican:

Jim said that the date for the Yard Sale for next year needs to be changed in the grant requests.

**Unfinished Business:**

Storage/Blacksmith Shop—Jim Entrican:

Jim has had help getting rid of the bricks and debris so that the cement work and pad can be placed. Timelines are difficult to nail down because voluntary time is being donated. In addition, we have to avoid any conflict with the Yard Sale or the 40<sup>th</sup> Year Anniversary Celebration.

Foulks House Restoration Grant—Jim Entrican:

Jim said that before we start on permits, the Architect would need to update the plans, probably at some cost. We will need to find an electrician that is qualified and licensed and who knows the current codes.

Dry rot repair on balcony—Jim Entrican:

This is finished.

Shore-up of Reese School—Dennis Buscher/Jim Entrican:

The work is not finished and Dennis will follow up with the contractor.

Scout Projects—Jim Entrican:

Jim will follow up.

Tom Russell Research Library—Barbara Claire/Jim Entrican:

Barbara is unable to attend today, but submitted a report in writing (attached). She has prepared and submitted our final invoice in the amount of \$1,124.74 for the 2 new file cabinets and a sign for the library. She will finalize the written report pending receipt of more information.

40-Year Anniversary Celebration, August 6th—Dennis Buscher:

Dennis reported that things are moving on schedule. Barbara has designed invitations for the dignitaries and members of the first years (1977-78). Emails will be sent to our current members. Food will be catered by the Lions Club and we will provide ice tea and lemonade and water. Lions can serve the wine (Brookelea will work with them on this). Music from the 1960s will be played and guests will be given our gift bags. The museum will be open for tours from 12 – 4:00 and Brookelea will call for volunteers. Mary will provide decorations for the tables. Parking may be a problem and Dennis will check and see if there are options for a shuttle to the Rhoads School (like we had for the Tea). There will be another committee meeting next Monday.

Lease Renewal with CSD—Dennis Buscher:

The lease has been approved for the next 20 years. We will continue to reimburse CSD for the insurance because we do not pay rent. As their tenant, it is probably cheaper to be on their policy.

New Member Welcome—Brookelea Lutton:

The first session was held on Saturday and it went well. Seven people came.

**New Business:**

Membership Advantages—Brookelea Lutton:

Possible incentives were discussed for obtaining and keeping new members, other than just the Newsletter. Do we give them a break at our events or a discount in our store? Could we reduce the dues or allow them to pay for a partial year? It was agreed to table the discussion until the next meeting.

New Archivists--Jim Entrican:

Roberta Gleason and Rita Achuff have agreed to be our new Archivists and will be organizing the Research Library. Hans will continue to write family histories.

Lema Foundation Podcasts Update--David Lema:

David Lema provided us with an update of what has taken place since his last visit. He reminded us of the Lema Foundation Dinner that will take place on October 1<sup>st</sup> at Miner's Leap in Clarksburg. If you would like to share a table, let Dennis know. David played two podcasts for us that have been recorded from interviews with Ellen Rosa and George Beitzel III. Their goal is to record many interviews so that we have oral histories of community members in their own voice and words. Next year they hope to offer fellowships to students to assist in this effort as a senior project. His daughter is working on writing and directing a stage performance by members from Sheldon High.

**Upcoming Events:**

- August 6 – 40-Year Celebration EGHS and Rhoads School/Dedication of Tom Russell Library – 11 AM to 2 PM,
  - Museum open for tours until 12 - 4 PM
- August 8 – Board Meeting, Museum, - 4 PM
- No General Meeting in July or August

Happy summer!

The meeting was adjourned by President Brookelea Lutton at 5:50 PM.

Submitted by:

Diane Borden,

Recording Secretary