

## ELK GROVE HISTORICAL SOCIETY

### BOARD MEETING MINUTES OF JUNE 8, 2015

**Board Members and Guests Present:** Sharon and Don Baker, Diane Borden, Dennis Buscher, Barbara Claire, Lorraine Croup, Jim and Annaclare Entrican, Dolores and Francis Jacobson, Claudia Johnson, Jeanette Lawson, Rich Lozano, Brookelea Lutton.

**Call to order:** Brookelea Lutton (President): The meeting was called to order by President Brookelea Lutton.

#### **Public Comment:**

None.

#### **Announcements:**

HAPPY BIRTHDAY to Annaclare and Rich. Brookelea supplied a delicious chocolate cake.

Brookelea thanked all who came for the June opening to help out. Only 6 people came, including Sharon and Don Baker who said they thoroughly enjoyed their visit. Brookelea also thanked Jim Entrican, George English, Barbara Claire and Mary Bulford for hauling yard sale items from St. Joseph's Church to the museum grounds.

**Approval of Minutes:** May 11, 2015--Diane Borden (Recording Secretary):

It was moved by Barbara Claire and seconded by Jeanette Lawson to accept the minutes of the May 11, 2015 Board Meeting (sent to Board for review) as presented. Motion carried.

**Treasurer's Report/Bills--**Jeanette Lawson (Treasurer):

Rhoads School fundraiser: \$3,855

Wightman Fund Expenses: Back porch repair - \$2,340.89; Insurance - \$3,277

Woodland Trip: net profit \$589.92 (added to Foulks House)

Jeanette reported that Deanna Reeves has purchased items from the garage sale in the amount of \$109.77 towards redecorating the bathrooms. She would like to replace the old-fashioned faucets estimated at about \$50 each. Jeanette offered to purchase these and spend no more than \$150 (including any plumbing). She will submit a receipt for reimbursement. It was moved by Claudia Johnson and seconded by Diane Borden to approve the expense. Motion carried.

Tea Income: \$11,275.00; Expenses: \$4,492.45; Net Profit: \$6,782.55

Sally Bergen has spent an estimated \$40 on paper and ink for the Tea (no receipt). It was agreed this would not need Board approval.

Jeanette would like to propose a policy that for all our events, any bills should be approved by the Chair of each event, for expenses as budgeted. This would provide Jeanette the necessary authority to write checks for reimbursement. The Board agreed and this will be added to the P&Ps.

It was moved by Diane Borden and seconded by Barbara Claire to approve the Treasurer's Report (see agenda) as presented. Motion carried.

#### Rhoads School Update—Sharon Baker:

Sharon reported the school is closed until September. One new docent, Pam Don, is being trained and they need a fire starter. Sharon is meeting with Merry tomorrow. Barbara Claire assisted in resolving an issue with the Facebook page for the school. They would like to add some photos of the children while they are doing some of the activities at the school. This would need approval of the parents but they will work on this issue. Sharon reported that plaques were presented to outgoing docents (for days of service).

#### CSD Update—Rich Lozano:

Rich reported that they are moving forward on the administration building and have bids out for demolition and clean up, asbestos testing, and are working with the insurance on a final settlement. Regarding the drought, we may notice the parks are turning yellow, but they are setting the mowers higher and mulching to keep the water trapped, as well as fertilizing and aerating. There was a full evaluation of the Fire Department and emergency services and while they are short on staff, and there are some issues that need to be addressed, it was a good report card. They still have two fire trucks browned out until July and response time to 911 calls has been good.

### **Committee Reports:**

#### Calendar Committee—Sally Bergen:

No report.

#### Docents—Brookelea Lutton:

Brookelea expressed concern about the July opening scheduled for July 4<sup>th</sup>. It was moved by Jim Entrican and seconded by Jeanette Lawson to replace our opening with the Lincoln Highway visit, which has been scheduled for July 8<sup>th</sup>. Motion carried. Brookelea asked Claudia to arrange for coffee and cookies, etc. Dennis will donate a flat of strawberries and pick them up the night before so they can be cleaned. Canceling July 4<sup>th</sup> will also avoid a separate charge for security.

Membership—Lorraine Croup:

New member: Pamela Herger. Jeanette reported that she has received 53 member renewals after Lorraine sent out reminder letters.

Newsletter-July-August--Barbara Claire:

The deadline for the next issue for items is June 15<sup>th</sup>.

Policy & Procedure Committee—Brookelea Lutton:

The committee has been meeting to work on these—the next meeting is next week.

Programs for General Meeting—June and July—Claudia Johnson:

June 14: McFarland Ranch tour and picnic (bring your own), 11 AM. Since this is a non-profit, Claudia asked whether we should consider giving them a donation. Jim recommended we pay all of our speakers at our General Meetings (to cover gas, etc.). It was moved by Jim Entrican and seconded by Claudia Johnson to provide an allotment of \$250 a year beginning in the next budget year. Motion carried. We will start with a donation to McFarland Ranch in the amount of \$25.

July 8: The Lincoln Highway members (arriving in antique cars) will arrive at 9 AM and we will set up to provide coffee and cookies.

July 24-26: Yard Sale. Nothing scheduled in August.

Fall Craft Show—Brookelea Lutton:

Applications have been received from 24 vendors to date. Brookelea submitted a budget for an estimated income of \$2,295; expenses of \$765; for a net profit of \$1,530. It was moved by Diane Borden and seconded by Jeanette Lawson to approve the budget as proposed. Motion carried.

Old Fashioned Christmas—Brookelea Lutton:

Jeanette held a meeting last month and everyone signed up for committees. Brookelea agreed to be chair and the next meeting is scheduled for June 24<sup>th</sup> to prepare a budget. She is working on getting decorators.

Yard Sale—Lorraine Croup:

We have received a huge amount of items for the sale. Lorraine thanked Jim and Dennis for arranging for pick-up and storage on the grounds. We may be short on tables and we discussed options. Things are moving along.

Haunted House—Jeanette Lawson:

Jeanette needs someone to decorate the Child's Room. She will send out a follow-up request for help in July and have another committee meeting.

## **Unfinished Business:**

### Foulks House Restoration and Blacksmith Shop/Storage Shed—Jim Entrican:

Jim received the plans from the contractor for the storage unit. There is a structural problem that needs to be engineered out before we can get the permits. He expects it will take 6 months to finish after that is completed.

### Reese School Committee—Dennis Buscher, Brookelea Lutton:

Things are moving toward the July 4<sup>th</sup> deadline discussed earlier.

### Scout Projects—Jim Entrican:

Some of the flowerbeds around the jail have been taken out in preparation for new mowing strips and brickwork. Other projects are coming up.

### Tentative Tour of Winery and Rae House in September—Lorraine Croup:

Lorraine requested input on this as to whether we would be able to have enough people attend. Jim suggested someone input names and other information into a spreadsheet from prior tours in order to solicit a better response. Dennis offered to do so and we set a tentative date of September 19<sup>th</sup> for planning purposes.

### Tentative Wine Auction by Bob Harris (fundraiser)—Sharon Baker:

Sharon asked the Board for a time frame for this event and she will contact Mr. Harris to discuss possibilities as to when, where, and how many could be invited for perhaps next year. She will do further research and report back.

### Grant Requests—Barbara Claire:

The recommendations for the event grants will be voted for on June 17<sup>th</sup>. What has been recommended for the Society is as follows:

Fall Craft Show: They will give us free use of the Plaza as a non-profit

Haunted House: We requested \$2,000 and they recommend \$1,000

Red Door: We requested \$1,500 and other in-kind services, and they recommended \$1,500, two police, and trash barrels for a total of \$4,808

Tom Russell Research Library: Recommended in the budget \$8,210. It was reported that Sandi Russell would like to attend the next City Council meeting on June 10 when the budget will be approved. Brookelea will contact her and go as well. Barbara reported that all City of Elk Grove ZOOM Grants are still being reviewed.

## **New Business:**

### Chamber Update—Brookelea Lutton:

Brookelea attended the last luncheon and Angie Perry asked her if they could use our facility on September 10<sup>th</sup> for a class of about 16 people and a panel they will be hosting. Brookelea invited her to come look at the building. However, it was suggested that a date in August would be better for us or even on September 3<sup>rd</sup> with all of our other upcoming activities already scheduled. Brookelea will let Angie know.

### Underground Bus Tour—Lorraine Croup:

Lorraine said it was necessary to cancel this tour due to lack of participation. It was agreed that if anyone wanted to go on their own they could; tours start at 10:30 and continue every half hour after.

### Rotary Club Presentation—Lorraine Croup:

Lorraine spoke to the Laguna Sunrise Rotary Club about the history of the Elk Grove Historical Society.

### Miscellaneous items:

A request has been made for us to speak at a widow's group on July 21<sup>st</sup>. Jim agreed he would do so.

Jim has been contacted by Sarah Johnson's husband who would like to turn over all of her preservation/historic site records to us. Jim said yes; these are very valuable.

Brookelea said Smart & Final opens on the 9<sup>th</sup> for business and non-profits and she will go shopping for things that may be useful to us at a good price.

Dennis brought a Del Cann Seltzer bottle he will donate to the Society to put in the men's parlor. He found it on eBay and purchased it from someone in Philadelphia. It is hand-blown and made in America. Del was a former Constable here.

Two pieces of Victorian furniture will be put in the yard sale: a dresser and a chest of drawers, donated long ago by Gladys Hamilton. It was moved by Jeanette Lawson and seconded by Barbara Claire to deaccession these items. Motion carried.

## **Upcoming Events:**

- June 14 – General Meeting, picnic and tour of McFarland Ranch, 11 AM (bring your own lunch)
- July 8 – Lincoln Highway visit to Museum, 9 AM; open for tours
- July 24, 25 & 26 – Yard Sale
- August 10 – Board Meeting, 4 PM, museum

The meeting was adjourned by President Brookelea Lutton at 5:50 PM.

Submitted by:

Diane Borden,

Recording Secretary