

ELK GROVE HISTORICAL SOCIETY

BOARD MEETING MINUTES OF MAY 9, 2016

Board Members and Guests Present: Diane Borden, Sally Bergen, Dennis Buscher, Don and Sharon Baker, Mary Bulford, Barbara Claire, Lorraine Croup, Jim and Annaclare Entrican, Jeanette Lawson, Jackie Lewis, Rich Lozano, Brookelea Lutton, Ken and Rosemarie Miller, Louis Silveira, Isaac Taylor. Absent: Claudia Johnson

Call to order: The meeting was called to order by President Brookelea Lutton.

Public Comment: None

Announcements:

Happy Birthday to Claudia 5/9 and Brookelea 5/21. Thank you to everyone who helped with the Tea and the Big Day of Giving.

Approval of Minutes: April 11, 2016--Diane Borden (Recording Secretary):

It was moved by Sally Bergen and seconded by Jeanette Lawson to accept the minutes of the April 11, 2016 Board Meeting (sent to Board for review) as presented. Motion carried.

Treasurer's Report/Bills--Jeanette Lawson:

There were no bills presented. On the Big Day of Giving, Ruth Wightman came by the museum and made a donation of \$10,000. This will be put into the Wightman Memorial Fund

It was moved by Diane Borden and seconded by Sharon Baker to approve the Treasurer's Report as presented (attached). Motion carried.

Rhoads School Update—Sharon Baker:

As of June 15th, Sharon will no longer be Director and is continuing to look for her replacement. She and Don will continue to volunteer and she will be the Fund Raiser. As far as she knows there are no bylaws or documentation for the structure of the Board. Sharon passed around proposed changes (attached) that she recommends be made to the Rhoads School Board. It includes adding some positions (Assistant Director, Reservations Manager, Lead Firestarter, Docent Liaison and Historian. Included are job descriptions for all positions. She will advertise in the *Citizen*, the EG School District Retirement Bulletin, and in the *Gazette* for all openings. They will be cutting down on postage costs by using e-mail. Classes begin in September and the new Director needs to start immediately.

CSD Update—Rich Lozano:

The preliminary budget shows CSD not in the red so they will be hiring fire recruits. There is nothing new to report regarding the fire insurance for the building.

Committee Reports:

Calendar Committee—Sally Bergen:

No report.

Docents—Brookelea Lutton:

No report.

Membership—Lorraine Croup:

Three applications for membership have been received: Gilbert (Ken) Wilson, Connie O'Brien and Katie Mooney.

Newsletter:

Brookelea introduced our new Newsletter editor, Isaac Taylor. He is a graphic designer and has his own business. Brookelea will train and work directly with Isaac. In regard to the printing, folding and sealing of the newsletter, Brookelea presented a proposal (attached) to use Staples to do this work at an estimated cost of \$200 for 300 black and white copies. After discussion, Rosemarie Miller volunteered to help Isaac with the printing, folding and sealing.

Policy & Procedure Committee—Brookelea Lutton:

This committee is meeting regularly.

Programs for General Meeting—May and June--Claudia Johnson:

The speaker for the May 16th general meeting will be Marielle Tsukamoto regarding the Japanese Internment to be held at the Commons in Elk Grove at 6:30 PM. Publicity and robo calls will go out.

The June 20 program will be on the History of Project RIDE and the speaker will be announced.

Spring Tea—Jackie Lewis:

Jackie estimates that the revenue will be more than budgeted and the final amount will be presented at the next Board meeting. Everyone who came enjoyed a beautiful day, the decorations were fantastic (thanks to Barbara and Mary), and the raffle was very successful. Louis Silveira said he took pictures and posted them on You-Tube for us to view.

Yard Sale—Lorraine Croup:

Lorraine has received many donations so far and Dennis and Don have been helping her with deliveries. The next time she will be at the museum to accept donations will be Sunday, May 15 from 9 AM to 1 PM.

Grants—Jim Entrican:

Nothing new to report.

Haunted House—Jeanette Lawson:

Jeanette presented her proposed budget for the Haunted Stage stop. Estimated Income total: \$9,000, estimated expenses total \$3,800 for an estimated net revenue of \$5,200. It was moved by Dennis Buscher and seconded by Sharon Baker to approve the budget as proposed. Motion carried. Helpers will be needed with decorating and she expects the museum to be open Friday and Saturday beginning the first weekend in October.

Unfinished Business:

Foulks House Restoration and Storage/Blacksmith Shop—Jim Entrican:

Pending signing of the Sublease Agreement (discussed under New Business), the storage shed will be staked out. Jim Entrican reported that the permits cost \$2,300 due to drainage for flood plain issues going to natural preserve areas that was not known. The cost to review the plans was \$135 in addition to \$900 for the actual permit. Jim said he would attempt to get reimbursed for some of these costs because we are a non-profit. The Society will reimburse Jim for the amount spent from his personal funds.

Dry rot repair on balcony—Jim Entrican:

The repairs are almost complete. The beams were replaced but need to be painted. Barbara said she noticed that one board shows dry rot and should be replaced (Jim will check). Another post was discovered to show some rot after the work was started and therefore not included in the original bid. Approval will be requested for other additional expenses (electrical) that have not been billed. Jim will bring this forward for approval when he receives it.

Shore-up of Reese School—Dennis Buscher/Jim Entrican:

This is almost complete. In regards to the question posed as to what our insurance liability is regarding the school, Jeanette Lawson said that the Reese School building is not insured. However, Rhoads School is covered under CSD and the schools sign a waiver of liability and bring it to the classroom the day when students come. We have liability insurance coverage for any volunteers while they are on the property.

Scout Projects—Jim Entrican:

Jim said that this Saturday and Sunday between 200 and 800 bricks would be laid at Rhoads School. Cliff Brackett is going to show the scouts how. It was moved by Dennis Buscher and seconded by Barbara Claire that the Board give Cliff Brackett a courtesy membership. Motion carried. Jim will get the information to send a letter to Cliff and his wife Barbara.

Tom Russell Research Library—Barbara Claire/Jim Entrican:

The library is being organized as time permits. The funds from the last invoice submitted have been received. We still need a couple of file cabinets and additional painting.

Big Day of Giving, May 3rd—Dennis Buscher:

Dennis said all the prep went very well and food and wine was set up at the museum that day. Then the nationwide servers crashed and we were not able to process donations at some point. However, donations (currency or checks) made directly to the Society were accepted through the next day. The total received online and through the website was \$13,265 (this included \$10,000 from the Wightman sisters). Additional funds in the amount of \$175 have been received since then. Because we received over \$5,000, we will go into a special pool. Dennis thanked all the Board members who helped out that day and who donated. E-mails will be sent out to confirm donations and to apologize for any problems donors may have experienced.

40-Year Anniversary Celebration, August 6th—Dennis Buscher:

This is on hold for plans to celebrate jointly with the Rhoads School (for their 40th year). Ken Miller will co-chair the committee with Dennis.

New Business:

Another option for General Meeting location—Annaclare Entrican:

Annaclare has received input that we can use the Keller Williams building (on Laguna near Leatherby's) free of charge. It holds 50 people and has a nice kitchen area, screen and projector equipment. She will talk to Claudia about this possibility.

Donation of early 1900s maps from Jane Morse—Louis Silveira:

Louis showed us some maps that the Morse family has provided dating from the 1900's detailing where the local pioneer families were located. He suggested they could be displayed in the Tom Russell Library.

Lease with CSD—Jim Entrican:

Jim reported that the 30-year lease is up for renewal in August. He recommends we have an attorney review it (Matt Scott) at a cost of \$150 an hour, and let us know of any changes he recommends. It can be put into a Word document and then submitted to CSD. The time period can be discussed and adjusted if needed. Jeanette Lawson recommended we have a committee review the lease and come back with their comments by the June meeting. The following agreed to be a part of the committee: Dennis, Sally, Brookelea and Jim. (Note: Jim will be gone from May 24 to June 14).

Addendum to Sublease Agreement regarding storage shed (attached)—Needs approval:

This lease addendum (sample attached) with CSD needs to be signed by Brookelea for the storage shed to ensure we are in compliance with the Labor Code and holds CSD harmless for any liability. It was moved by Jeanette Lawson and seconded by Diane Borden to recommend approval. Motion carried.

Nicolaus/Sims Ranches Tour—Brookelea Lutton:

Brookelea toured the area with Jim, Brandon, and Hans recently. The Sanitation District wants to develop the area and is looking for partners to use it for educational purposes and living history. It was agreed that we have a commitment to be a part of this project(s) –not monetarily – but because as a Historical Society we have a responsibility for preserving history in the community. Hans has written a history of the Ranch.

City’s Hall of Fame—Brookelea Lutton:

Brookelea asked for our input regarding the City’s proposal (attached) for a non-profit to administer a “Hall of Fame” program as a fundraising mechanism. After discussion, it was agreed that we would not participate at this time.

Wightman Home on Brown Road:

Dennis has talked to Ruth Wightman in follow up regarding our previous discussion. After further discussion, it was moved by Dennis Buscher and seconded by Jeanette Lawson to further investigate the possibility of a change in title to the Elk Grove Historical Society with an attorney, a tax professional and an appraiser. Motion carried. After that is complete, we would have the ability to make an informed decision.

Upcoming Events:

- May 16 – General Meeting – Marielle Tsukamoto, Commons Senior Center, 6:30 PM
- June 4 – Museum open for tours, Noon to 4 PM
- June 11 – Spotlight at the Ranch
- June 13 – Board Meeting, Museum, 4 PM
- June 20 – General Meeting
- June 24-26 – Yard Sale, Museum grounds, 8 AM – 3 PM

The meeting was adjourned by President Brookelea Lutton at 5:52 PM.

Submitted by:

Diane Borden, Recording Secretary