

Elk Grove Historical Society
Board Meeting Minutes
March 13, 2017

Call to Order/Roll Call - Officers present: President Ken Miller, First VP Tim Knox, Second VP Dennis Buscher, Recording Sec. Carol Dunkel, Corresponding Sec. Cindy Mahon, Treasurer Jeanette Lawson, Rhoads School Dir. Roberta Tanner, Webmaster Barbara Claire, Facilities Dir. Jim Entrican.

Public Comment: none

Announcements

- Ken Attended Chamber Luncheon and Mixer-Non-Profit Mixer will be held by the Chamber on March 21, 2017. The Historical Society was invited to host an informational table at The Falls Event Center beginning at 5:30 pm. Our participation was approved by an email vote of the Board.
- Attended Vintage Trailer and Antique Flea Market Meeting
- Work on Newsletter-Thanked Louis Silveira and Barbara Claire
- Lorraine Croup update-She was seen at the Strauss Tea Party wearing a lovely hat. But she went back in the hospital on March 9 after attending a luncheon. The previous day she and Carol Dunkel had gone to Chico to plan a bus trip to the area. The bus trip will not be scheduled.

Communications/Correspondence: Letters- a letter from Rosemarie Miller was read to the Board requesting that she be allowed to clean the museum and/or determine if a professional cleaning company would be needed and that the Policies and Procedures be rewritten to reflect this more flexible policy.

A discussion followed that if each person who decorates a room be responsible for cleaning it a major cleaning should not be needed.

Approval of Minutes

(Sent to Board for review by Carol Dunkel, Recording Secretary). The motion to accept the minutes of Feb. 13 as presented was made by Tim Knox. Jeanette Lawson made the second to the motion. Minutes were approved.

Treasurer's Report/Bills - Treasurer Jeanette Lawson- nothing new except Rhoads School sent a fund raising letter specifying funding for fence repair which had already been done and Scholarships. The Rhoads School Board had already changed the fence fund money to an operating funds account.

Bills that needed a motion.

An ok was needed for \$205 for a sign and the SMUD bill. The motion was made by Dennis Buscher to pay the above listed bills. Barbara Claire made the second to the motion. The motion was approved.

The Historical Society received a donations check for \$2,500 from J.B. Jones, the funds are unrestricted. Will go into the operating account with the possibility that it be used to

help fund the new patio structure. Motion was made by Tim Knox with the second made by Jim Entrican. The motion was approved.

Tim Knox made the motion to approve the Treasurer's Report. Jim Entrican made the second to the motion. The Treasurer's Report was approved.

Rhoads School Update - Roberta Tanner reported:

Roberta thanked Jim Entrican and Barbara Claire for their work on donations letter for a "No Bake, Bake Sale" sent out to membership.

She thanked the Fire Starters.

The classes for Rhoads School are filled for this year. Two schools have already reserved for next year.

The members of the Rhoads School's last class have been interviewed and recorded.

Roberta read from parts of three letters written by a home school group that attended as a Rhoads School class.

Susan Hernandez has been looking into a "feather type" sign to be put out on the First Saturdays of the month to show that the School is open to the public on the same days as the Museum. She will have the information at the next Board meeting.

Roberta was asked why some buses and volunteers in cars stop at the Museum trying to find Rhoads School. Roberta stated that is why signs are needed to guide people to the school. Carol Dunkel commented that the information binders for the classroom teachers contains a map giving directions to the school. There was discussion of the gate being closed until 9 O'clock being a problem and maybe park employees could open that gate by 8:30 AM.

CSD Update - Orlando Fuentes - Mr. Jim Luttrell will be our assigned CSD Director liaison to the CSD Board.

The new Park Administrator is Noriene Darripa, Jeff Cramen is the general manager who will retire in June. New candidates for that position are being interviewed.

Next year's budget is being finalized.

Ken thanked the CSD and city for the use of their buildings.

Committee Reports

- Membership - Lorraine Croup (Excused) Barbara Claire no new members. Dues are trickling in. We have 294 members of whom 119 have paid for this years. Barbara has three letters returned by the post office for members who have moved, she asked if anyone had any information about these people. Annaclaire said she also had three letters returned when she mailed tea ticket sales.
- Jim Entrican said that he had just received a text message that Jane Morse had passed away on Saturday evening in Idaho. She was a long time member of the Historical Society. Jim made a motion that we buy a plaque to be placed in the garden in her memory. Barbara made the second to the motion. The motion passed.

- Newsletter - Louis Silveira we need to have all news items in by April 15 so that he can get them in the newsletter. We need to reduce the size of the Newsletter because the printer overheats with such a large volume. Jim Entrican suggested we not print the Board minutes anymore. He made a motion to drop the minutes from the Newsletter. Dennis Buscher made the second. The motion passed. Barbara thinks we still need to make a reference to the minutes so that members who wish to read them know that the minutes are available. Members have a right to read the Board Minutes.
- Programs for General Meetings - Tim Knox Program for March 20 meeting will be the Whitelock Interchange proposals by the City. Program for April 17 will be Richard Hussey who will talk about Polynesians during the Gold Rush. The program for May will be Margaret van Styn on the Dutch influence.
- Red Door Vintage Trailer and Antique Flea Market - Jim Entrican –we have 40 volunteers between the Historical Society and the Native Sons. Ken suggested we use the clickers to know how many people attend. Last year there were some problems with people coming in without paying. There was some discussion about the way to tract credit/debit payments.
- Big Day of Giving May 4 - Dennis Buscher reported it will be Thurs. May 4. The Museum will be open that day for donations. People can make donations to Project R.I.D.E. and the Strauss Festival at the Museum also.
- Spring Tea May 13 Time & Update - Rosemarie Miller/Barbara Claire. The next meeting is April 28. People need to buy their tickets.
- Yard Sale June 16-18 - Lorraine Croup/Dennis Buscher we will begin accepting donations once the blacksmith shed is complete and things have been moved to that storage area. Sally will be here to accept donations on Saturdays beginning April 1. Sally wants to check and sort donations as they come in.
- 1st Sat. Open Houses + Lewis & Clark Exhibit - Barbara Claire/Susan Hernandez we only had 9 visitors at the Museum and 6 at Rhoads School. Discussed the success of advertising in the local newspaper and its cost. It was decided to try advertising again.
- Reese School –Dennis will schedule a meeting later this month
- Brown Street Property –met with property owners, will schedule another meeting.
- Grant Writing Update- Sally Bergen sent a document showing the grants that she had applied for. There had been an email vote by the Board to approve the applications for the grants. (see Sally’s document in minutes file).
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Unfinished (Old) Business

- Storage/Blacksmith Shop Completion Feb. 28, 2017 - Jim Entrican handed out an itemized sheet of updated costs and request for an additional \$2800. Dennis Buscher made motion to approve the additional funds to complete the building. Tim Knox made the second to the motion. The motion passed.
- Foulks House Restoration 2017 - Jim Entrican contacted Kevin Pressey, an architect's cost will be included in his bid. Jim wasn't sure there would be other bids because the Board had specifically stated it would not pay for the cost of architects outside of a restoration bid.
- Scout Projects - Jim Entrican had photo of a structure available from Costco that he called a "Gate House". It is 12' X 10' metal structure costing \$1500. The structure will be constructed by the Boy Scouts. Jim made the motion to buy it. Cindy Mahom made the second to the motion. The motion passed.
- Disaster Response Training - Dennis Buscher has attended workshops. Water is greatest danger to our artifacts. Dennis will do some presentation at our next meetings.
- Whitelock Committee Impacts/Mitigation Meeting March 21, 2017 - Ken Miller-there will be a program sign-in sheet at the next meeting. He suggested coming as early as 6:00 for the 6:30 meeting due to the expected crowd.
- Tent replacement status of permanent structure-Spring Tea impact-Janette Lawson, still waiting on bids.
- Tent Replacement Option - Jim Entrican FYI the new tent is here.
- Changed check signers-Jeanette Lawson-check signers have been changed. Ken said he can now co-sign checks and has done so. We still need an assistant treasurer who could be groomed to become the treasurer.
- Haunted House – Termination of Haunted House Event- Ken Miller-since no one has volunteered to chair this event we need to remove it from our projects. Jeanette Lawson made the motion to discontinue the Haunted House. Jim made the second to the motion. Dennis opposed, Tim abstained, the motion was passed. Jim said that he may have a buyer for the Haunted House decoration.
- Potential First Saturday Tour Enhancements –Ken Miller Victorian Era Drill Team in June. Advertisement in Ardent Magazine. BBQ, Band are possibilities to draw visitors. Ken asked Louis to help him with Ardent Magazine since he knows the publisher.
- Policies and Procedures-Parliamentarian & Assistant Treasurer-positions to be defined by Policies and Procedures Committee as discussed Jan.16, 2017.

- Training Civil Rights Act/Equal Employment/Complaints & Historical Society- Ken Miller, hand out.

New Business

- Chamber of Commerce Mixer 3-21 Falls @5:30 PM Email vote past-Ken
- Chamber of Commerce Leadership grant Email vote past-Ken Miller
- Name tags for Board, staff and members-Ken had a potential print out of a magnetic badge to be worn by members representing the Historical Society at events or when asking for donations for events. It would be maroon in color with white lettering and photo of the museum. Dennis Buscher made the motion that we purchase the badges, allowing the members to choose how they want to be identified, member, Board position, Staff. Jeannette made the second to the motion. The motion passed.
- Correspondence Files: contracts, business letters, emails from members. Who is responsible for keeping a file for this type of item? It was generally agreed that it was the job of the Corresponding Secretary. Cindy Mahon said she was willing to do this.
- History Month in Elk Grove, past Resolution, our plan-Dennis Buscher –Sept. Event on April 9, we have ten invitations available if anyone wants to go let Ken know.
- Matching Funds Grant for student tour guide program-Susan Hernandez, was postponed.
- Policies & Procedures-consider adding new staff position, Museum Room Care Volunteer Coordinator. Recruits and supervises Room Care Volunteers. See hand out- explained by Ken. A motion to add the position was made by Barbara Claire. Mary Bulford made the second to the motion. The motion was passed.
- Additional Items? Tim Knox had the book Roseburgs Rules of Order. He said he had an eight page condensed version that he would bring next meeting for the Board to use.
- Barbara reminded the Board that the Historical Society had been chosen by Gift From the Heart and Second Chance Boutique for the Charity of the Month. Funds from things sold in the Boutique will be donated to the Historical Society. Go shopping!

Upcoming Events

- March 18 - Vintage Trailer and Antique Flea Market 9 AM to 5 PM
 March 20 - General Meeting, City Presentation on the Whitelock Interchange. The meeting will be held in Laguna Town Hall
 April 1 - First Saturday Tours, now includes Rhoads School House
 April 10 - Board Meeting, 4 PM

April 17 - General Membership Meeting, 6:30 PM, Presbyterian Church
May 4 -Big Day of Giving, Elk Grove House and Stage Stop Museum
May 13 Spring Tea, 3:00 PM Museum
May 15 General Meeting, Margaret van Styn, Presbyterian Church

Adjourn needing no motion, Meeting was adjourned.