

**Elk Grove Historical Society
Board Meeting Minutes of September 10, 2012**

Board Members and Guests Present: Joyce Amundson, Diane Borden, Lucille Christesen, Barbara Claire, Lorraine Croup, Jim Entrican, Annaclare Entrican.

Call to order: Barbara Claire (President)

Public Comment: None

Announcements: Barbara thanked our docents that worked the September opening.

Approval of Minutes for August Meeting: The Minutes were sent out for review and finalized. It was moved by Jim Entrican and seconded by Brookelea Lutton to accept the minutes of August 13, 2012 as submitted. Motion carried.

Treasurer's Report/Bills (see agenda): President Barbara Claire stated that Jeanette Lawson has requested approval to pay the items listed in her report. It was moved by Jim Entrican and seconded by Joyce Amundson to approve payment to SMUD in the amount of \$206.24 and to Merry Maids to clean the museum in October in the amount of \$300.00. Motion carried. It was moved by Jim Entrican and seconded by Joyce Amundson to write a check to the Western Festival in the amount of \$2,000.00 for co-sponsorship out of the \$5,000.000 donation received from Wells Fargo and put the balance of \$3,000.00 into the Foulks House Fund. Motion carried. It was moved by Jim Entrican and seconded by Diane Borden to table the decision on the Carbonite Backup System until further research can be completed by Jim Entrican and Barbara Claire (see New Business). Motion carried. It was moved by Joyce Amundson and seconded by Brookelea Lutton to approve the Treasurer's Report. Motion carried. Jim Entrican reported he has received \$25.00 for the first ticket for the Black Tie and Santa sold to Lee Roberts.

Committee Reports:

Audit Committee—Dennis Buscher (excused absence): The Audit Committee has completed its audit (report attached) of financial records for the income year December 1, 2010 through November 30, 2011. Overall the records were found to be in excellent order. It was moved by Jim Entrican and seconded by Joyce Amundson to approve the Audit Report. Motion carried.

Cookbook—Brookelea Lutton & Barbara Claire: Brookelea has received about 70 recipes for the cookbook (could use more soup, appetizer and salad recipes).

Docents—Annaclare Entrican: Annaclare will be contacting docents in the next couple of days to work on October 6-7th. Barbara Claire said she has a neighbor

(Victoria), who is very interested in being a docent and asked Annaclare to contact her.

Historic Homes of Elk Grove—Jeanette Lawson & Barbara Claire: Nothing new to report.

Ironstone Tour & Membership—Lorraine Croup: Lorraine is receiving some dues but no new members have applied. The Ironstone Tour may have to be scaled back to a smaller bus because only 13 people have signed up and we need 23. Annaclare will take some flyers to hand out at Del Webb.

Newsletter (September-October) & Antique & Craft Show—Brookelea Lutton: The Newsletter was mailed out on schedule. Everything is ready for the Craft Show on September 15th and instructions and material have been sent to the 34 vendors who signed up. The radio station KNCI was contacted to advertise but it was too expensive. Brookelea will bring a karaoke machine to use for any announcements that need to be made. We will sell water for \$1.00 and Jim will pick up the ice chest and fill it with ice.

Old Fashioned Christmas—Decorators/Parade of Trees—Jeanette Lawson (excused absence): Jeanette is attempting to get one more decorator. Jim Entrican said we could do the Child's Room ourselves if necessary.

Unfinished Business

Fountain in Luttig Garden--Dennis Buscher (excused absence): The fountain is finished and Dennis filled it with water, plugged it in and it ran great. We must be sure it is full of water and there is a bucket on the ground next to the fountain for this purpose.

Front Landscaping & Walkway Lighting—Jim Entrican: Jim has arranged for a Boy Scout from Troop 59 (Nathan Tussing) to earn his eagle rank by doing the decomposed granite in the walkway. He will provide the base dirt material and we will help him on the purchase of the granite. The scout has also agreed to purchase and install two benches by November. Another scout project is underway by Eric Fischer who is making us two planter boxes that will be placed alongside the bathroom. Jim may need funds to purchase a couple of plants for these planter boxes. Hops will not grow in the bin because the roots go down six feet. He may contact Frontier to dig some deep holes later. The 3-tier fountain arrived at Secret Garden and Jim is working with Brian Fishback to install it in front. The fountain was donated by the Archie Morse family.

Grant from City of Elk Grove: The paperwork has been completed and now we have to perform the work. Jim Entrican is working with the Architect who will take measurements and draw up the plans (cost will be approximately \$5,000.00) for restoration.

Plaque for Fence Donors—Jeanette Lawson: Jim and Jeanette need to get together.

Plaque for Jail—Jim Entrican: It's in the jail waiting to be put up.

ADA Toilets (Dennis Buscher): Dennis is working with Ed Metzler on the installation of the toilets and hopes to finish this month.

New Business

Computer maintenance and backup – Jeanette suggested a back-up system from Carbonite for \$230 annual fee. Barbara's son Kelly has volunteered to research other options (Synology is one alternative to consider). This would allow us to access files from our home and one hard drive would be kept at an outside location. Kelly would set this up at no cost. So far:

- 1) He's connected the membership computer to the Internet.
- 2) Will help her take files from the old computer and remove it.
- 3) Provide (no cost) a wireless adapter for the archive computer.
- 4) Help us with options for storage and backup for all data (only about 10 GB on the computers in the basement, but there are many files on other people's computers). This should all be consolidated.
- 5) Price for 2 TB External hard drives -- \$90

Fire Insurance: Michael Becker from US Report, Inc. inspected the Hotel for the insurance company. His only recommendation is that we have the fire extinguishers from the Hotel and Rhoads School certified and do this each year. The last time this was done was in 2007. It was moved by Lorraine Croup and seconded by Joyce Amundson to give approval for Jim Entrican to take the fire extinguishers and have them pressure checked and returned. Motion carried.

Upcoming Events

- September 15—Antique & Craft Show
- September 17—General Meeting 6:30 PM.
Location: Sacramento County Farm Bureau, 8970 Elk Grove Blvd.
Speaker: Cheryl Anne Stapp. Topic: Her book, "Disaster & Triumph" on Sacramento Women, Gold Rush through the Civil War. Business: Lorraine will nominate the new officers. It was also suggested we have a sign-in sheet for members and guests and applications for membership available.
- September 22—Ironstone Winery Tour—Concourse de Elegance Car Show
- October 6 & 7: Special Event—First Annual Living History Celebration of the News of Statehood at the Stage Stop Hotel. 10:00 a.m. — 5:00 p.m.
- October 6—Open for Tours (Last opening before the Christmas Events)
- October 6 –7: Kids Game Booth at the Harvest Festival 10:00 a.m.-5:00 p.m.
- October 8 – Board Meeting, 4:00 p.m. at the Hotel
- November 3: Museum closed for Christmas decorating

- November 25: Black Tie & Santa, 6—10 p.m.
- December 1-22: 7th Annual Old Fashioned Christmas—Open 1:00—5:00 p.m. Friday, Saturday and Sunday—Pictures with Santa 1-5 p.m. on Saturdays and Sundays

President Barbara Claire adjourned the meeting at 5:30 p.m.

Submitted by:

Diane Borden
Recording Secretary