

Elk Grove Historical Society Board of Directors Meeting Minutes

December 12, 2022 (Draft)

Board Members Present/Absent

Name	P	A	Name	P	A
President Ken Miller	x		Rhoads School Bd. Dr. Roberta Tanner	x	
1 st Vice-President Rosemarie Miller		x	Corresponding Secretary Pat Lake	x	
2 nd Vice-President Dennis Buscher	x		Treasurer Jeanette Lawson		x
Recording Secretary Pam Phelps	x		Facilities Director David Chalmers	x	
Webmaster Louis Silveira	x				

Members attending: Cindy Mahon, Stan Lake, Susan Saner, Traci Farris, Susan Hernandez, Mary Bulford and Carmen Bird.

Meeting called to order at 3:04 PM by President Ken Miller.

Approval of Agenda: A motion was made by Dennis Buscher to approve the amended agenda with a second by Pam Phelps. Motion passed with 6 votes.

Approval of Minutes: A motion was made to approve the minutes of October 10, 2022 and November 14, 2022 was made by Dennis Buscher with a second by David Chalmers. Motion passed with 6 votes.

Public Comment: None

Presentations: None

Appointments: None

Treasurer's Report: Attached. In Jeanette's absence, Dennis reported that approval was needed to issue a check to the family he and Susan had placed a couple of items in the Historical Society's booth at Red Door. Pam Phelps made a motion to issue the check to the family for \$595.50 with a second by Louie Silveira. Motion passed with 7 votes. (Roberta Tanner arrived.) Stan Lake reported that the genealogy group from Del Web toured the museum and issued a donation for \$100.

According to the Elk Grove Historical Society's election of officers held on November 21st, for the service year of 2023, the following are changes for signers on the accounts at El Dorado Savings Bank.

New signers are: Stan Lake, President and Susan Hernandez, 2nd Vice President.

The following will no longer be signers: Rosemarie Miller and Dennis Buscher.

Rhoads School Report: Roberta reported that a tree had fallen in the school yard and took out a section of fence which CSD will replace. Traci will check about who covers the insurance for the school. Dennis stated that CSD owned the buildings. Traci will check into all building insurance. 15 classes have been taught with 43 left to teach. Two movies have been filmed at the school. Other than the one about Jack the Ripper, the other was filmed by Missionary Gospel Church about a Ukrainian Christmas. Roberta reported that the Rhoads School Board voted to restructure their Board positions. Roberta to supply a copy of the changes. Check the Policy and

Procedure of the Historical Society regarding eliminating the Secretary position. She reported that they have 5 fire starters with 1 sub and 6 docents with 1 part time.

CSD Report: Traci reported that the tree assessment in the park has been completed. They will assist with the flagpole and will contact David to set things up. They are reworking the sprinkler system at the school and will perform a fence assessment. They will be starting a 1500 tree planting project in the park.

Facilities Manager Report: The following was reported:

Basement leak: They have placed a tarp along the outside edge of the steps down to the basement. It still gets wet on the east stair wall, but the floor is not soaking as before. They would like to construct a shed roof over the summer kitchen windows which would deflect the rain.

Window leak in summer kitchen: Plastic was added to the outside of the window and it no longer leaks.

Lincoln Highway sign: A new sign was received and old sign replaced.

Trellis at the Gate House: Completed

Bathroom heaters: Project completed

Rhoads School floor: David took pictures and measurements.

Nothing reported for: status of CSD lighting in the parking lot and south side lean-to.

Unfinished Business

Security: Stan and Jim Entrican found a system that can be screwed into a light socket. May have some issues with the internet.

Computer back-up system: Nothing reported

Ballroom Theme: Collecting information.

Pop-up Canopies: Here

Memorial Plaque: On hold

Blacksmith Plaque: Louie shared the options and pricing as: bronze at \$1100, aluminum at \$700 and etched zinc at \$1100. Pat Lake made a motion to approve up to \$1100 for the bronze plaque with a second by Louie Silveira. Motion passes with 6 votes. (David left at 4pm.)

Signage: The signs have been received and will be put up.

Covered Wagon: no additional report

New Business

Acquisition and De-Acquisition forms: Pam reported that she, Jeanette and Dennis met to review and edit the forms that the Historical Society uses. Dennis said the De-acquisition form should be titled De-Accession form. Since forms have been printed, the change on the form will be done for the next printing. Dennis Buscher made a motion that the forms with the

name change be added as an addendum to the Policy and Procedure with a second by Louie Silveira. Motion passes with 6 votes.

Annual Planning Meeting: The planning meeting will be held on Monday, January 23. From 10-am to 3pm.

CSD: Susan Hernandez reported that CSD would be selling chairs, tables, pop ups and a trailer. Dennis Buscher made a motion to purchase 18 tables at \$10 each with a second by Roberts Tanner. Motion passes with 6 votes. She also reported that CSD was interested in having a Founders Day event and would like to know if the Historical Society would be interested in a partnership. The Board requested more information.

Committee Reports

Grant Writer: No report

1st Saturday Tours: Next tour will be February 4, 2023. Susan Hernandez has someone interested in this position.

Civil War Days: No report

Big Day of Giving: No report

Museum Store: Susan Saner reported that she and Annaclare volunteered at the Red Door for the Dickens Fair. They sold over \$500 including several books. Have received a larger booth there.

Nominating Committee: The election was held for the 2023 Board term. Results were as follows: President, Stan Lake; 1st Vice-President, Ken Miller; 2nd Vice-President, Susan Hernandez; Recording Secretary, Pam Phelps; Corresponding Secretary, Pat Lake; and Treasurer, Jeanette Lawson.

Membership: Jim sent the report via email. Jim would like members to notify him if there are changes that need to be made on the membership list.

Newsletter: Louie reported that the newsletter is edited and waiting for the Treasurers report.

Webmaster: Louie reported having an issue with Go Daddy and getting a hold of anyone that can help. He would like members to send him dates and times of meeting for him to post on the calendar.

Archivist: Carmen reported that she will retake the program training.

Society Publications: position vacant

Spring Tea: No report

Black Tie and Christmas Committees: Pam reported that the Old Fashioned Christmas event is underway. She reported that a request was made by Frontier Communication to have a booth on December 18. The Board agreed that they weren't interested in adding booths to the event. Susan thought it might compromise the grant from the City of Elk Grove.

General Session: No General Session meeting will be held in December.

Communications: none

Announcement: Roberta announced that she will not be present for the January 9, 2023 Board meeting.

Cosumnes Fire Department is holding a graduation on December 28, 2022, 6PM at District 56.

A motion was made by Pam Phelps with a second by Roberta Tanner to adjourn the meeting at 4:55. pm. Motion passes with 6 votes.